



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
Thursday 21<sup>st</sup> July 2022 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
before the meeting.

<b>1.</b>	<b>Attendance &amp; Apologies</b>	
	Present: Cllrs Martin Highton (Chair), Caroline Allen, Clifford Ball, June Brown, Jonathan Smith, John Threlfall. Apologies: Cllr Mark Hindle. In Attendance: Liz Haworth (Clerk), Cllr Ged Mirfin, Joyce Roscoe (Springwood Representative) 8 members of the public.	1952/22
<b>2.</b>	<b>Declaration of Interests</b>	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	1953/22
<b>3.</b>	<b>To Approve the Minutes of the Previous Meetings</b>	
	It was resolved to approve the meeting minutes of 16 <sup>th</sup> June 2022	1954/22
<b>4.</b>	<b>To Receive the Minutes of other Committees</b>	
	It was resolved to receive the minutes of the Planning Committee of 16 <sup>th</sup> June 2022.	1955/22
<b>5.</b>	<b>To Adjourn the Meeting for Public Discussion</b>	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda. (5 mins per person)  A presentation was received from Joyce Roscoe of Friends of Springwood. The presentation was very informative of what Springwood has to offer and how volunteers can get involved and help.  Springwood offers facilities for group educational visits, which includes D of E students and offers an outdoor classroom that could be used for outdoor yoga or other such uses.  The friends of the group are looking to reach more locals and hope to recruit willing volunteers to help with nature and wildlife projects to conserve and maintain the woodland that is enjoyed by so many.	1956/22

	<p>Cllr Smith offered to get in touch with local schools &amp; colleges, community groups and alike to raise awareness of the facilities available here on our doorstep at Springwood.</p> <p>Volunteers can be of all ages and work will be appropriately distributed. Volunteer Work Days are on the first Saturday of each month and are from 10am – 4pm which are project driven. The next Volunteer Work Day is Saturday 6<sup>th</sup> August. To get involved or to have a chat to find out more contact Joyce Roscoe 07941 313864.</p> <p>Members from RAG updated the Council with ongoing issues with late night anti-social behaviours associated with The Aviary. It was reported that a meeting held with RVBC was none productive and that the responses were felt to be unsatisfactory. Issues around blocking access to the alley and parking on dropped kerbs were reported along with early morning 2-4am car engine noises. RAG members are hoping to hold a separate meeting with the Vice Chair Cllr Bennett and wish for a more positive outcome. Police had been seen reviewing the area around Queen Street from the 'Designing Out Crime' Office. CCTV was again discussed on how this could be applied and implemented.</p> <p>Whalley Train Station – it was reported that the carpark had now been finalised. Signs were yet to be erected. There is due to be train strike action on 27<sup>th</sup> July where services will be cancelled.</p>	<p>1957/22</p> <p>1958/22</p>
<b>6.</b>	<b>Partnership Meetings</b>	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison meeting updates.</p> <p>Cllr Mirfin was at the meeting of the RVBC and confirmed the outcome was unsatisfactory. The issues around licensing with RVBC lack of enforcement and attitude to review continue and Cllr Mirfin is seeking external advice.</p> <p>Cllr Jon Smith met with the Chamber of Trade in respect of UKSPF funding and is putting a bid together for a suggested joint proposal. Jon is also meeting with affiliated QEII groups to progress funding for the playing fields and outstanding lease issues need resolving with Steve Barker as one of the trustees.</p> <p>Cllr Martin Highton reported on the Parish Council Liaison meeting which included a presentation by Hyndburn &amp; Ribble Valley Police to encourage small villages to install CCTV. A meeting with Barley PC has been planned to review their CCTV system, policy, compliance and best practices. It was also reported that 37 Ukrainian Families had been checked for refuge in the area and so far 22 families are now guests of the Ribble Valley. Nothing to report on HARP – although Cllr Mirfin said a number of local Parish Councils had a public meeting to put additional views and preferences together as a solution to be looked at by LCC.</p>	<p>1959/22</p> <p>1960/22</p> <p>1961/22</p>
<b>7.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only</b>	
	<p>Items arisen since the last meeting for information only, not debate, that may result in future agenda item.</p>	

	<p>Cllr Jon Smith reported concerns in support of RAG Residents around Licensing with the lack of transparency in actions both taken and available and potential access to records of logs taken from visits/reporting by the RVBC. A discussion was had about how to proceed. This will be an item and followed up on the next agenda.</p>	1961/22
	<p>Cllr Cliff Ball reported ADAM COTTAM ALMSHOUSES 3 estimates sought for the paintwork; 1 no quote, 2 not available this year and 1 who can start in late August – work awarded to the one quote – includes painting all exterior woodwork including front doors and both end elevations.</p> <p>Abbey Gardening Services requested to remove saplings etc from car park area and to arrange to have overhanging trees lopped; no response to date.</p> <p>CHURCHYARD COMMITTEE New flags for remaining repair ordered; lead time 6 weeks. The tree marked for removal due to root disease is starting to show signs of rapid deterioration; Roy Cattermole has promised to do the job once the school closes for summer holidays.</p> <p>SPEEDING ON MITTON ROAD As a resident of Mitton Road, I wish to record my concern at the increasing speed of tractors racing along in both directions; they are an accident waiting to happen and I think that this should be recorded in Council proceedings as a matter of some urgency. Also, there are several high-performance cars which use Mitton Road as somewhere to show off – again accidents waiting to happen.</p>	1962/22
	<p>Visual resources from LCC Highways have arrived which include a large slow down save lives banner and large stickers for wheelie bins.</p>	1963/22
	<p>Cllr Caroline Allen reported that the pothole she had reported on line had been dealt with and resolved very efficiently.</p> <p>( Note 📱 Download the 'Love Clean Streets' mobile app to report potholes, streetlights, blocked drains and more on the go. <a href="https://bit.ly/3EBN7VI">bit.ly/3EBN7VI</a> )</p>	1964/22
	<p>Cllr John Threlfall represented WPC and village residents at the Licensing Hearing for the Tapas 47 Ltd Application on 11<sup>th</sup> July 2022. The outcome was the license was approved but with a number of conditions to help reduce anti-social behaviours.</p>	1965/22
	<p>Cllr Martin Highton updated WPC on the WWBJBC (Burial Committee). These matters were updated at the end of the session for information only and public and press were not present.</p> <p>WPC will have to take on shared responsibilities of the finances and accounting for the burial ground in the coming financial year. The share is split WPC 66%, Barrow 27% Wiswell 7%. MH has taken advice from a solicitor on how to proceed with this going forwards and will keep us updated.</p>	1966/22
	<p>Reports of industrial waste bins blocking pedestrian footpaths have been reported outside Bennys Bar &amp; the DeLacy, with the Swan displaying a A-Board advertising frame outside the venue.</p>	1967/22

<b>8.</b>	<b>Clitheroe Police Station Meeting- working together for Whalley</b>																																																																															
	<p>Cllr John Threlfall updated WPC on the meeting held at Clitheroe Police Station on Wednesday 20<sup>th</sup> July at 11am. Cllrs Highton &amp; Brown were also in attendance. Various matters of the village were discussed.</p> <p>Sgt Day said there had been no reports of ASB in Whalley.</p> <p>The ASB at The Abbey appears to have stopped with some apologies from those involved last year.</p> <p>The Youth Hub has yet to find alternative premises than The Sidings.</p> <p>The River Bridge activities are being kept under review.</p> <p>The police are using number plate recognition in the area and have adopted POPS (Problem Orientated Policing)</p>	1968/22																																																																														
<b>9.</b>	<b>Local Delivery Scheme &amp; Biodiversity Small Grant Scheme</b>																																																																															
	<p>A brief discussion was had on how to best use the local delivery scheme grant and biodiversity small grant scheme, but as time was short to discuss, this is an item for Cllrs consideration and to be discussed and agreed on the next agenda.</p>	1969/22																																																																														
<b>10.</b>	<b>Whalley Parish Council Vacancies</b>																																																																															
	<p>Cllr Whistlecraft has resigned from her position as Parish Councillor. WPC Councillors thank her for her contribution whilst serving on the Council.</p> <p>The Parish Council has three Parish Councillor vacancies. Two of the positions can now be filled by co-option. WPC need to advertise and encourage new members to join the Parish Council.</p>	1970/22																																																																														
<b>11.</b>	<b>Monthly Financial Report</b>																																																																															
	<p>It was resolved to Authorise Accounts, Payments, Receipts &amp; Balances for July 2022.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>Whalley Parish Council</b></td> <td style="width: 30%;"><b>Cash Book</b></td> <td style="width: 40%; text-align: center;"><b>JULY 2022</b></td> </tr> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Chq No.</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Payee / Payer</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Description</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">NW Curr    NW QE2    Skipton    Total    VAT    Net</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£            £            £            £            £            £</td> </tr> <tr> <td>DD</td> <td>Easy Web</td> <td>website &amp; email provider (69.59) (69.59) (11.60) (57.99)</td> </tr> <tr> <td>3748</td> <td>E Haworth</td> <td>Salary (762.63) (762.63) (762.63)</td> </tr> <tr> <td>3749</td> <td>E Haworth</td> <td>Home office, broadband, mobile rent (58.33) (58.33) (58.33)</td> </tr> <tr> <td>3750</td> <td>HMRC</td> <td>Tax £190.60 ENI £29.38 (219.98) (219.98) (219.98)</td> </tr> <tr> <td>3751</td> <td>Whalley Educational Foundation</td> <td>WPC Meetings (26.00) (26.00) (26.00)</td> </tr> <tr> <td>3752</td> <td>Broxap 75</td> <td>Bench Ends (1,927.20) (1,927.20) (321.20) (1,606.00)</td> </tr> <tr> <td>3753</td> <td>E-On Next</td> <td>Vale Gardens Water Feature (14.36) (14.36) (14.36)</td> </tr> <tr> <td>3754</td> <td>Whalley Village Hall</td> <td>Jubilee Celebrations (291.96) (291.96) (291.96)</td> </tr> <tr> <td></td> <td><b>Movement in Month</b></td> <td style="text-align: right;"><b>(3,370.05)    0.00    0.00    (3,370.05)    (332.80)    (3,037.25)</b></td> </tr> <tr> <td></td> <td>Cash Book Balance at START of Month</td> <td style="text-align: right;">92,031.96    0.00    24,006.74    116,038.70</td> </tr> <tr> <td></td> <td><b>Cash Book Balance at END of Month</b></td> <td style="text-align: right;"><b>88,661.91    0.00    24,006.74    112,668.65</b></td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td></td> <td><b>Bank Reconciliation</b></td> <td style="text-align: right;">NW Curr    NW QE2    Skipton    Overall</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£            £            £            £</td> </tr> <tr> <td></td> <td><i>Bank Statement Balance at START of month</i></td> <td style="text-align: right;">92,157.96    0.00    24,006.74    116,164.70</td> </tr> <tr> <td>3744</td> <td>Whalley Educational Foundation</td> <td style="text-align: right;">(78.00) (78.00)</td> </tr> <tr> <td>3746</td> <td>Bannister Hall</td> <td style="text-align: right;">(48.00) (48.00)</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td></td> <td>Cash Book Balance at START of month</td> <td style="text-align: right;">92,031.96    0.00    24,006.74    116,038.70</td> </tr> </table>	<b>Whalley Parish Council</b>	<b>Cash Book</b>	<b>JULY 2022</b>	Chq No.	Payee / Payer	Description			NW Curr    NW QE2    Skipton    Total    VAT    Net			£            £            £            £            £            £	DD	Easy Web	website & email provider (69.59) (69.59) (11.60) (57.99)	3748	E Haworth	Salary (762.63) (762.63) (762.63)	3749	E Haworth	Home office, broadband, mobile rent (58.33) (58.33) (58.33)	3750	HMRC	Tax £190.60 ENI £29.38 (219.98) (219.98) (219.98)	3751	Whalley Educational Foundation	WPC Meetings (26.00) (26.00) (26.00)	3752	Broxap 75	Bench Ends (1,927.20) (1,927.20) (321.20) (1,606.00)	3753	E-On Next	Vale Gardens Water Feature (14.36) (14.36) (14.36)	3754	Whalley Village Hall	Jubilee Celebrations (291.96) (291.96) (291.96)		<b>Movement in Month</b>	<b>(3,370.05)    0.00    0.00    (3,370.05)    (332.80)    (3,037.25)</b>		Cash Book Balance at START of Month	92,031.96    0.00    24,006.74    116,038.70		<b>Cash Book Balance at END of Month</b>	<b>88,661.91    0.00    24,006.74    112,668.65</b>	 				<b>Bank Reconciliation</b>	NW Curr    NW QE2    Skipton    Overall			£            £            £            £		<i>Bank Statement Balance at START of month</i>	92,157.96    0.00    24,006.74    116,164.70	3744	Whalley Educational Foundation	(78.00) (78.00)	3746	Bannister Hall	(48.00) (48.00)			0.00			0.00			0.00			0.00		Cash Book Balance at START of month	92,031.96    0.00    24,006.74    116,038.70	1971/22
<b>Whalley Parish Council</b>	<b>Cash Book</b>	<b>JULY 2022</b>																																																																														
Chq No.	Payee / Payer	Description																																																																														
		NW Curr    NW QE2    Skipton    Total    VAT    Net																																																																														
		£            £            £            £            £            £																																																																														
DD	Easy Web	website & email provider (69.59) (69.59) (11.60) (57.99)																																																																														
3748	E Haworth	Salary (762.63) (762.63) (762.63)																																																																														
3749	E Haworth	Home office, broadband, mobile rent (58.33) (58.33) (58.33)																																																																														
3750	HMRC	Tax £190.60 ENI £29.38 (219.98) (219.98) (219.98)																																																																														
3751	Whalley Educational Foundation	WPC Meetings (26.00) (26.00) (26.00)																																																																														
3752	Broxap 75	Bench Ends (1,927.20) (1,927.20) (321.20) (1,606.00)																																																																														
3753	E-On Next	Vale Gardens Water Feature (14.36) (14.36) (14.36)																																																																														
3754	Whalley Village Hall	Jubilee Celebrations (291.96) (291.96) (291.96)																																																																														
	<b>Movement in Month</b>	<b>(3,370.05)    0.00    0.00    (3,370.05)    (332.80)    (3,037.25)</b>																																																																														
	Cash Book Balance at START of Month	92,031.96    0.00    24,006.74    116,038.70																																																																														
	<b>Cash Book Balance at END of Month</b>	<b>88,661.91    0.00    24,006.74    112,668.65</b>																																																																														
	<b>Bank Reconciliation</b>	NW Curr    NW QE2    Skipton    Overall																																																																														
		£            £            £            £																																																																														
	<i>Bank Statement Balance at START of month</i>	92,157.96    0.00    24,006.74    116,164.70																																																																														
3744	Whalley Educational Foundation	(78.00) (78.00)																																																																														
3746	Bannister Hall	(48.00) (48.00)																																																																														
		0.00																																																																														
		0.00																																																																														
		0.00																																																																														
		0.00																																																																														
	Cash Book Balance at START of month	92,031.96    0.00    24,006.74    116,038.70																																																																														

<b>12.</b>	<b>Next Meeting Dates</b>	
	It was resolved to approve the date of the next meeting 18 <sup>th</sup> August 2022 at 7.30pm at Whalley Old Grammar School.	1972/22

Meeting Closed at 10:20pm

Signed by Chairman.....Cllr Martin Highton

Date .....