

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Whalley Parish Council**

County area (local councils and parish meetings only): **Lancashire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Mandy Richardson Clerk and RFO**

Date: **28/04/2021**

		£	£
<b>Balance per bank statements as at 31/3/xx:</b>			
	account 1		
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			-
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/xx			
			-
<b>Net balances as at 31/3/xx (Box 8)</b>			<u><u>-</u></u>

## Bank reconciliation - Whalley Parish Council 2020-21

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Whalley Parish Council**

County area (local councils and parish meetings only): **Lancashire**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Mandy Richardson Clerk and RFO**

Date: **29/04/2021**

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Nat West Current Account	40,340.00	
Nat West QE2 Account	-	
Skipton Building Society Account	22,977.00	
		<hr/>
		63,317.00
Petty cash float (if applicable)	N/A	
Less: any un-presented cheques as at 31/3/xx <i>(normally only current account)</i>		
Cheque number		
3560	(55.55)	
3582	(601.20)	
3583	(120.00)	
3594	(768.00)	
3595	(744.00)	
3597	(5.90)	
3598	(60.00)	
		<hr/>
		(2,354.65)
Add: any un-banked cash as at 31/3/21		
		<hr/>
		-
<b>Net balances as at 31/3/21 (Box 8)</b>		<hr/> <hr/> <b>60,945.00</b>