



WHALLEY PARISH COUNCIL

DRAFT MINUTES FOR THE GROUNDS & GARDENS COMMITTEE

MEETING HELD ON TUESDAY 2nd OCTOBER 2018 AT 7.00pm
at THE OLD GRAMMAR SCHOOL

1. To accept apologies: Martin Highton, John Threlfall

Councillors in attendance:

J Brown D Sleight
M Fallon L Rimmer

In attendance: M Richardson, Clerk to Council

2. To accept as correct the Minutes of the Previous Meeting held on 3 July 2018.

It was resolved to accept as correct the Minutes of the Previous Meeting held on 3 July 2017.

3. Report Back from Councillors (Information Only)

Cllr June Brown:

- a. Reported that Onward Homes have now accepted responsibility for the grass verges on the corner of George Street and Green Park – Clerk asked to contact Onward Homes to try and ensure it is included in the maintenance programme.
- b. The Bench Audit has yet to be undertaken.
- c. The fittings for the Christmas Lights on lanterns on King Street following the S278 works has still not been resolved despite several attempts by Martin and Mandy to progress the matter. As we near Christmas the urgency is increasing. Mandy and Martin to make further enquiries on progress.
- d. A blue plaque will be placed at Vale Gardens as part of the Whalley Remembers celebrations.
- e. The maintenance issues with Vale Garden Toilets had been reported to the Borough Council.

4. Christmas Tree Festival – Saint Marys and All Saints Church

St Marys and All Saints Church had approached the Parish Council to request permission for carols to be sung around the Christmas Tree in December to mark the beginning of the Christmas Tree Festival. Mandy to discuss with Martin and double check the dates. It was agreed that Chairman of the Parish Council be invited to switch the lights on as part of the opening.

5. Lengthensman Priorities

The priorities were agreed as follows:

- Preparation of the War Memorial for Remembrance Sunday
- Assisting the Chamber of Trade with Christmas Tree installation on retail premises
- Autumn Bedding for the planters on King Street
- Repainting the road sign at Portfield Bar
- When working on Vale Gardens check the toilets and report back any problems to the Clerk.

6. Financial Update

The Clerk gave a financial update as follows: Allocation for 2018/19 £8000. Spend as @ 3 October 2018 £5770.12. Late invoices submitted (4 in total for May 18 and Dec 17), 3 cheques still to clear and one lost cheque means a further £2959 has yet to be paid out. This will result in being £730 overdrawn but there has been unplanned expenditure in the replanting at the rear of Vale Gardens, installing and maintaining the Large Planters on King Street that have incurred additional unanticipated labour costs for watering during the hot Summer.

7. Date of Next Meeting

The next meeting would take place on **Tuesday 8 January 2019 at 7.00pm** at the Old Grammar School. The meeting ended at 8.00pm.

Signed.....Date.....