



WHALLEY PARISH COUNCIL

Minutes of the Special Purposes Committee Meeting held on Thursday 25th November 2021 at 7.00pm in the Old Grammar School

1. PRESENT AND APOLOGIES

Present Councillors: M Highton (Chairman), J Brown (Vice Chairman) C Ball, J Threlfall, G Smith and T Whistlecraft

Apologies: C Allen and J Smith.

In attendance: Clerk to the Council – M Richardson
0 - members of the public

2. TO SET THE PRECEPT FOR THE YEAR 2022/2023

It was resolved to set the precept for 2022/23 as follows:

ADMINISTRATION

- Clerks' Salary – All Councillors agreed with the proposal to increase from £9975 to £10500
- Telephone – All Councillors agreed with the proposal of £180 to remain static
- Office Rent – All Councillors agreed with the proposal of £520 as the working from home allowance
- Mileage - All Councillors agreed with the proposal of £320
- Stationery – It was agreed by Councillors that this should remain at £500.
- Web Maintenance – It was agreed by Councillors as £268.
- Advertising – It was agreed that this cost centre should increase from £220 to £350 to include a delivery element for the newsletter
- Room hire – It was agreed to continue funding this cost centre at £300
- Insurance – The Parish Council pays for 2 types of insurance Employers Liability and Public Liability.
- The contract expires May 2022. It was agreed a budget of £1250 should be set.
- Computer – new allocation of £1200 for a new pc and printer for newly appointed clerk.
- LAPTC & other subs – All Councillors agreed that the figure should remain static to ensure membership of local and national bodies £650.

- Chairman's Allowance – All agreed that this should be retained at £100.
- Courses – All agreed that this should remain at £450 training of Councillors and the Clerk.
- Audit Fees – All councillors agreed that this should increase £650 current market value being charged by the external auditor and internal auditor costs
- Bank Charges – All Cllrs agreed with the proposal that this area need not be financed in this financial year.

The total precept for Administration was proposed and accepted as £17238

MAINTENANCE AND SUNDRIES

- Joint Burial Ground – it was agreed to set the Joint Burial Committees precept at last year's rate of £640
- Churchyard – Councillors agreed to accept a precept of £8200 to cover planned maintenance – Increasing risk of trees needing removal 2021/22 two large scale removal costs and increase in annual monthly maintenance from £291 to £305.
- Grounds Maintenance– Councillors agreed to accept the Grounds and Gardens remains at £4000. Other maintenance to include £2200 for other works including repairs to wall following the theft of the coping stones. Monthly maintenance cost to remain static £273 per annum.
- War Memorial requires repointing so precept static at £100.
- Bench Audit – Agreed to increase the budget from £1000- to £3000 to include the refurbishment of 4 additional benches – Procters Field £500 x 4 = £2000 additional monies.
- Xmas– Investment in a sustainable tree and continuing refurbishment /installation costs £2500
- 2019 Celebrations – Defunct category removed – no allocation
- SPID - decision not to invest at this stage – no allocation
- CCTV £10,000 allocated in 2021/22 but not spent no allocation for 2022/23
- Community Projects – 2021/22 allocation of £10,000 but none spent due to COVID – static but allocation of £10,000 for 2022/23.
- Grants and donations –agreed by all Councillors that this should continue at £4000.
- Lengthsman – it was resolved that this cost centre should be increased to account for a projected rise in the hourly pay rate from £10.50 to £12.50 to reflect the market value. The budget was increased from £3000 to £3850.

The total precept for Maintenance and Sundries was proposed and accepted at £44490 for 2022/23

It was resolved that the total precept for the financial year 2022/23 would be set at £61,728

This represents an increase of 1.47% increase over the previous year precept (£60823 - 2021/22) with a tax base of 1772

2019/20 tax base = 1699

2020/21 tax base = 1745

2021/22 tax base = 1758

2022/23 tax base = 1772

An increase in 72 Band D householders.

The Chairman and Clerk duly signed the 2022-23 Precept request form from Ribble Valley Borough Council.

The meeting closed at 8.40pm.

Signed: Date: