

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 21 September 2023 in the Calder Room, Whalley Old Grammer School at 7.30pm

Signed: EK Haworth

Liz Haworth – Clerk and Responsible Finance Officer

Draft Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1	Attendance and Apologies.	Minute
	<p>Present: Councillors: Allen, Ball, Brown, Carlton, Highton (Chairman), Mirfin, Smith, Threlfall and Vickers.</p> <p>In attendance: Mike Hill (Acting Clerk) and several members of the public.</p>	2301/23
2	Declarations of Interest.	
	There were no declarations of disclosable pecuniary, other registrable and non-registrable interests in items for discussion on the agenda.	2302/23
3	To approve the Minutes of the Previous Meeting.	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held on Thursday 17 August 2023.	2303/23
4	To Receive The Minutes of Other Meetings.	
	It was resolved to receive the minutes of the Planning Committee held on 17 August 2023.	2304/23
5	To Adjourn the Meeting for Public Participation.	
	<p>To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update members on relevant village matters. (5 mins per person).</p> <p>Regarding a resident's questions concerning the 'missing' bench, the Chair noted that it was now back in situ, but the dedication plaque was missing.</p> <p>Actions:</p> <ul style="list-style-type: none"> Eric Ronnan will try to find what the original dedication said. 	2305/23

	<ul style="list-style-type: none"> • Alternatively, if the wording on the original dedication cannot be found Members to consider a new dedication. • Going forward a photograph should be taken of any dedication and filed for future reference. <p>Members answered questions relating to a parishioner's comments concerning the constituency changes and was informed that the Ribble Valley boundary will not change and that Ribble Valley Borough Council would remain.</p> <p>A resident asked that the bench be reinstated at the 'Sands'. Members were of the view that the residents were unlikely to be in favour of such an action.</p>	
6	Partnership Meetings.	
	<p>To receive reports from Borough and County Councillors and Councillors attending partnership meetings which impact the on the Parish e.g., LCC, RVBC, Parish Liaison and the Police.</p> <p>Updates: Cllr. Mirfin, noted that he is working on a paper for submission to the Air Quality Summit.</p> <p>Cllr. Highton attended the Parish Liaison Meeting and reported that:</p> <ul style="list-style-type: none"> • Sergeant Kevin Day had set out the new Policing Model which came into force in June. • A presentation had been made updating members on the new NHS Patient-Led Assessments of the Care Environment (PLACE) Initiative. • The Chief Executive presented a report updating members on the provisions of the 2022 Elections Act which addressed amongst other things, postal votes, and changes to candidacy rights for EU citizens. • The Director of Economic Development and Planning provided a report summarising the different grants that were administered by the RVBC Housing Service. <p>Members were also informed that a Youth and Family Hub will be re-opening in Clitheroe (next to Trinity) on October 4 and will be open from 13:00 to 18:00'ish.</p>	2306/23
7	Speeding/SpiD Back Plates/Lighting Columns/Joint Working Group.	
	<p>Councillor Threlfall updated members on actions taken to promote speed awareness throughout the village.</p> <p>Resolved that Council:</p> <ul style="list-style-type: none"> • Approve expenditure for SpiD deployment. • Request Councillor Mirfin to contact LCC Highways regarding the condition of the road markings on many of the Council's roads. 	2307/23
8	Planning Permission – Whalley Sports Park	
	<p>Councillor Smith updated members on the planning application for the Sports Park and asked for members assistance.</p> <p>Resolved that Council: Agree to consider releasing funds to help in the application subject to a report being submitted to Council.</p>	2308/23

9	Remembrance Sunday 12 November 2023	
	Members were updated on the arrangements for remembrance Sunday and were informed that everything was in hand. Resolved that Council: <ul style="list-style-type: none"> • Approve the purchase of two wreaths (of the same size) • Approve the purchase of 10 x Remembrance 'Tommy' lamp post signs. 	2309/23
10	CCTV	
	Members were informed that the CCTV installation in and around the Sands area will be completed in the next few weeks, and that grants from RVBC had been agreed.	2310/23
11	Reports by Councillors and Clerk. For INFORMATION only – Not for debate	
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda items.	
	Cllr. Allen asked if the toilet facilities at the cricket Club could be available for people using the sports pitches.	2311/23
	Cllr. Smith Informed members of the flooding issues experienced on Sydney Avenue and the communications he had with LCC on the matter.	2312/23
	Cllr. Vickers reported that he had written to Sue Hind at RVBC regarding the 'Dogwood' Footpath that leads to the railway Line and that LCC (PROW) have stated they will not currently improve the existing stiles.	2313/23
	Cllrs. Brown, Ball and Allen (as Trustees) reported that they had attended the Adam Cottam Almshouses Trust AGM. Amongst other matters, the AGM had discussed how the profile of the Almshouses might be raised within the Whalley Community.	2314/23
	Cllr. Ball noted that the Churchyard Committee had acted on advice following a fallen bough and that damage to the tree itself had been remedied but work to remove the dead bough overhanging the Dog Inn had not yet been carried out.	2315/23
	Cllr. Ball also noted that he was still waiting for advice from the Blackburn Diocese regarding flagging the churchyard path to the south and that the shrubs/bushes at the southwest corner of the churchyard will be cleared later in Autumn.	2316/23
	Cllr. Brown stated that she had attended a Code of Conduct training session at RVBC and recommended its value.	2317/23
	Cllr. Brown will attend Remembrance Commemorations at Calderstones on 4 November.	2318/23
	Festive Lights. Cllr Highton has received a quote of £1,360 to replace some of the failing Christmas festoon lighting. ACTION: Request the Clerk to add an Agenda Item to the next meeting to discuss festive lights on Vale gardens.	2319/23
	Whalley in Bloom had requested a bin at the 'Triangle' it was suggested they ask Holdens if they can use their bin.	2320/23
	Sands: It was noted that the grass verge is common land and the road is unadopted.	2321/23

12	First Aid and Defib Training Event 6 September 2023					
	Cllr. Carlton updated members on the success of the defibrillator training and was thanked by the Chair for her contribution to the event.				2322/23	
13	Parish and Town Council Conference Saturday 4 November 2023					
	Resolved that Council: Agree that Councillors Threlfall and Vickers will attend.				2323/23	
14	Monthly Finance Report.					
	Resolved that Council: Approve the Accounts, Payments, Receipts and Balances for September 2023.				2324/23	
	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £
	Easy Web	Website/Email Services	(77.51)			(77.51)
	E Haworth	Salary	(836.08)			(836.08)
	E Haworth	Office Expenses	(58.33)			(58.33)
	HMRC	IT£208.80 ENIE39.59	(248.39)			(248.39)
	WEL Medical	Defib Battery (Sidings)	(204.00)			(204.00)
	Whalley Educational Foundation	Room Hire	(44.00)			(44.00)
	Abbey Gardening Services	Parish Church Grounds August	(349.20)			(349.20)
	Abbey Gardening Services	Vale Garden Grounds August	(327.60)			(327.60)
	Newlands Nursery	Bio-diversity Planting Woodland	(150.00)			(150.00)
	E-On Next	Vale Gardens Electricity	(17.94)			(17.94)
	RVBC	Road Closure Notice	(45.83)			(45.83)
	SLCC	CILCA	(450.00)			(450.00)
	Movement in Month		(2,808.88)	0.00	0.00	(2,808.88)
	Cash Book Balance at START of Month		38,678.91	1,095.00	54,125.75	93,899.66
	Cash Book Balance at END of Month		35,870.03	1,095.00	54,125.75	91,090.78
15	Employment Matters.					
	It was resolved to resolve to exclude Press & Public for this item. A discussion took place regarding the recent and ongoing employment matters as set out in Appendix A to the Agenda. The report and notes for this Item are confidential.				2325/23	
16	Future Meetings.					
	Resolved that Council: Approve the date of the next meeting as Thursday 19 October 2023 at Whalley Old Grammer School starting at 19:30.				2326/23	

The meeting closed at 21:40.

Signed by Chairman:

Councillor Martin Highton

Date: