

Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
 Thursday 1<sup>st</sup> December 2022 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Precept Budget Planning**  
**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
 before the meeting.

<b>1. Attendance &amp; Apologies</b>	
Present: Cllr Highton (Chair) Cllr Allen, Cllr Ball, Cllr Brown, Cllr Threlfall, Cllr Vickers. Absent: Cllr Smith In Attendance: Liz Haworth (Clerk & RFO), Judith Carlton, one member of the public.	2067/22
<b>2. Declaration of Interests</b>	
There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2068/22
<b>3. Co-option of a new Parish Councillor</b>	
It was resolved to co-opt Judith Carlton as a Whalley Parish Councillor. Judith signed the acceptance of office and declaration of interests forms and was welcomed to the meeting.	2069/22
<b>4. Boundary Commission</b>	
Whalley Parish Council is to respond in objection to the split of Whalley and their wish to remain in the Ribble Valley.	2070/22
<b>5. Precept Budget Planning</b>	
It was resolved to approve the Budget Planning to set the Precept for 2024 as below.	
Adjustments were made within the Administration budgeting to take into consideration an increase in salary costs, website services to provide website & secure email accounts, membership fees to professional institutions and an allocation of budget for training of Councillors and the Clerk.	2071/22
A review of Maintenance and Sundries took into consideration an increase in cost of hourly rates for maintenance and additional hours of work required for the churchyard, works to be undertaken for restorative works to clean the war memorial and its appearance and consideration for a Remembrance Parade and	2072/22

<p>associated costs, along with an increase to grants/donations to aid the small community groups. A discussion was had to include a budget of £2,000 for the King's Coronation Celebrations.</p> <p>The Council hold allocated reserves of £10,000 for CCTV and £4000 for SPiD</p> <p>The Precept will be set at £ 64,753 for 2023/2024.</p> <p>This represents a 5% increase on last year's precept figure but with an increase in the number of Band D equivalent properties increasing from 1772 to 1835 is only an increase of approximately 1.5% in real terms.</p> <p>The Chairman and Clerk duly signed the 2023-24 Precept request form from Ribble Valley Borough Council.</p>	<p>2073/22</p> <p>2074/22</p> <p>2075/22</p>
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Whalley Parish Council Precept Meeting 1 December Setting the Budget for 2023/24									
	Actual	Actual	Actual to	Projection	Full Year	Deficit/	Agreed	Proposed	
	2020/21	2021/22	30/11/2022	to Mar 2023	Projection	Underspend	2022/23	2023/24	
		A	B	C	D	E	F	G	
					B+C	F-D			
	£	£	£	£	£	£	£	£	£
<b>ADMINISTRATION</b>									
Clerk's Salary	9,211	9,724	8,786	4,090	12,876	-2,376	10,500	14,000	
Telephone	180	180	120	60	180	0	180	180	
Office Rent	520	520	347	173	520	0	520	520	
Travel	232	115	0	100	100	220	320	320	
Stationery/Admin	215	61	110	100	210	290	500	500	
Website Services	576	310	446	232	678	-410	268	588	
Computer	0	1,491	0	0	0	1,200	1,200	0	
Advertising	0	250	0	250	250	100	350	350	
Room Hire	55	205	234	104	338	-38	300	300	
Insurance	1,021	1,031	1,209	0	1,209	41	1,250	1,250	
LALC/SLCC/CRE Memberships	601	0	655	0	655	-5	650	820	
Chairman's Allowance	0	0	0	0	0	100	100	100	
Courses/Conferences	180	0	240	120	360	90	450	2,000	
Audit Fees	550	550	550	0	550	100	650	650	
Bank Charges	0	0	0	0	0	0	0	0	
Sub Total	13,341	14,437	12,697	5,229	17,926	-688	17,238	21,578	
<b>MAINTENANCE &amp; SUNDRIES</b>									
Joint Burial Ground	640	0	640	0	640	0	640	0	
Churchyard	3,190	6,687	2,784	4,750	7,534	666	8,200	8,700	
QEII	0	0	3,905	0	3,905	-3,905	0	0	
Vale Gardens	4,546	6,756	4,120	2,365	6,485	-2,485	4,000	4,025	
Other Maintenance	192	114	904	0	904	1,296	2,200	2,200	
War Memorial/Remembrance	100	100	100	0	100	0	100	1,600	
Bus Shelter	0	0	0	0	0	0	0	0	
Bench Audit	1,755	2,209	3,496	0	3,496	-496	3,000	3,000	
Xmas Decorations/Lighting	1,492	1,740	1,564	1,615	3,179	-679	2,500	2,500	
Grants & donations	3,221	3,960	0	4,000	4,000	0	4,000	5,000	
Lengthsman week 44-52	3,058	3,223	3,832	0	3,832	18	3,850	4,150	
2018 Celebrations - New Category			0	0	0	0	0	0	
SpID and maintenance			0	0	0	0	0	0	
Platinum 2022/Kings Coronation 2023		500	1,392		1,392	4,608	6,000	2,000	
CCTV			0	0	0	0	0	0	
Community Project	5,538	24,540	0	27,800	27,800	-17,800	10,000	10,000	
Sub Total	23,732	49,829	22,737	40,530	63,267	-18,777	44,490	43,175	
<b>TOTAL</b>	<b>37,073</b>	<b>64,266</b>	<b>35,434</b>	<b>45,759</b>	<b>81,193</b>	<b>-19,465</b>	<b>61,728</b>	<b>64,753</b>	

<b>Tax Base</b>	
2022/2023	1772
2023/2024	1835

The meeting closed at 7.50pm.

Signed by Chairman..... Martin Highton ..... Date