



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 16<sup>th</sup> November 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

## Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

<b>1. Attendance &amp; Apologies</b>	
Present: Cllr Brown, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith, Cllr Vickers. Apologies: Cllr Allen, Cllr Ball. Present: Liz Haworth (Clerk), Borough Cllr Atherton, Hindle, 7 members of the public.	2360/23
<b>2. Declaration of Interests</b>	
There were no receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2361/23
<b>3. To Approve the Minutes of the Previous Parish Council Meeting</b>	
It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 19 <sup>th</sup> October 2023.	2362/23
<b>4. To Receive the Minutes of the other Meetings</b>	
It was resolved to receive the minutes of the Planning Committee meeting held 19 <sup>th</sup> October 2023.	2363/23
<b>5. To Adjourn the Meeting for Public Discussion</b>	
To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
Strikes are planned for the trains early December. Planting has been completed for winter at the Station by Whalley In Bloom.	2364/23
Resident's queried the recently learned knowledge of recent alcohol licences at PLM Fitness, Back King Street and The Friary, King Street, and why new licences were continuing to be issued when Whalley is under a Cumulative Impact Assessment.	2365/23
It was suggested that the clerk contacts the Licensing Department to request details on the impact assessments done on all new application requests.	

	<p>Borough Councillor Mark Hindle reported that had received complaints about the noise from the Salvage House and that Councillors should keep it on their radar for monitoring.</p>	2366/23
	<p>A conversation was had around the ongoing RAG situation and whether should Borough/County Councillors consider initiating the Community Trigger with the agreement of the residents. Cllr Jon Smith was going to have a discussion with RAG members.</p>	2367/23
	<p>Borough Councillor John Atherton discussed waste bin usage and collections around the village. Cllr Atherton is going to take it upon himself to provide a red bin on Turkey Lane and empty it as no additional collections will be made by the Borough Council.</p>	2368/23
<b>6.</b>	<b>Partnership Meetings</b>	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p>	
	<p>Cllr Threlfall attended the Parish Councils Liaison Committee meeting. Topics included the Little Green Bus (meeting 26/1/24), Citizens Advice (Trinity every 2<sup>nd</sup> &amp; 3<sup>rd</sup> Friday monthly), Clitheroe to Hellifield railtrack, HARP (ongoing - unlikely to start before 2025).</p>	2369/23
	<p>Cllr Threlfall &amp; Cllr Vickers attended the Parish &amp; Town Council Conference. Cllrs were provided at the conference with the presentation pack which included talks from David Good - PROW, Rachel Crompton – Flooding, LCC- Report items Clean Streets, Police- Report Items.</p>	2370/23
<b>7.</b>	<b>Speeding/SpID Plates/Lighting Columns/Joint Working Group</b>	
	<p>WPC have requested a SpID be erected at the Mitton Road site for further survey. This will be situated on Mitton Road from 4<sup>th</sup> Dec. We are still awaiting confirmation of the SpID plate authorisation and certificate for the 9 additional placement sites.</p>	2371/23
<b>8.</b>	<b>Footpath to QEII Playing Fields</b>	
	<p>Cllr Smith updated on the newly laid path at QEII Playing Fields. It was resolved to approve payment of the sleepers at a cost of £805+ VAT to edge the newly laid footpath.</p>	2372/23
<b>9.</b>	<b>Planning Permission Whalley Sports Park</b>	
	<p>Cllr Smith reported on the progress of being able to submit the planning application for the Sports Park. A Topographical Survey and Ground Survey has now been completed. It is expected to have full costings by 1<sup>st</sup> December 2023. Cllr Smith is still working on Grant Funding with the LEF.</p>	2373/23

<b>10. Remembrance Sunday</b>	
The event was very well supported by members of the community and the safety of attendees was much improved with the road closures in place. A well-attended service was held at Calderstones Burial Ground Site on Armistice Day.	2374/23
<b>11. CCTV</b>	
CCTV has now been installed at the school to cover the area around The Sands. The Council has access to the operation of the camera with surveillance to allow 4 weeks of continuous recording. After this duration data will be overwritten. Any acts of anti-social behaviour or other disturbances will enable the police to have access to the footage. A sign has been placed at the site informing that CCTV is in operation and Data Protection & GDPR information is held on our website.	2375/23
<b>12. Tree Inspection Report</b>	
The Council considered the contents of the tree inspection report for the churchyard and resolved to approve the remedial works to be carried out.	2376/23
<b>13. Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate</b>	
<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> <li>• Rural Bulletins</li> <li>• Bus Changes</li> <li>• Data Protection Complaint/SAR</li> <li>• Christmas Lunch Grant</li> <li>• RAG Updates</li> <li>• Trading Standards/Consumer Alerts</li> <li>• RV Updates</li> </ul> <p>Cllr Mirfin reported that the Land at Admirals Wood has now been completed. Pallisters Land Agents are dealing with land on behalf of the new owners and have released information that will be posted on WPC website 'News' and Facebook Page.</p> <p>Cllr Mirfin also reported that Pendle Council had noted 62 interests of Green Space and that he was going to lobby RVBC to investigate designation of areas for Green Spaces throughout this Borough.</p> <p>Cllr Mirfin has received reports of dogs fouling in the Churchyard and off the lead running around graves. The Clerk will contact the dog warden and ask to include this on patrols of the area.</p> <p>Cllr Vickers has spoken to Debbie King, Head of Environment and Climate at the Parish &amp; Town Council in respect of the Heritage Site at Lamb Roe.</p> <p>Cllr Vickers attended the Code of Conduct Training at Ribble Valley Borough Council.</p> <p>Cllr Vickers met with the tree surgeon to discuss works at the Whalley Wiswell &amp; Barrow Cemetery.</p>	<p>2378/23</p> <p>2379/23</p>

	<p>Cllr Threlfall reported from the Bus Partnership Board 37m users in the year 2022/2023 and 19m in the first half year of the year 2023/2024 in Lancashire. Cllr Threlfall attended a meeting of the Village Hall.</p> <p>Cllr Smith advised that the Chamber of Trade had decided not to organise a Pickwick Night this year.</p> <p>Cllr Smith has been following up on a flooding issue on Sydney Avenue and a meeting is to be arranged with LCC and residents to discuss the drainage issues.</p> <p>Cllr Smith has joined Open Spaces Society on behalf of the Council and is going to investigate Fields in Trust Membership.</p>	<p>2380/23</p> <p>2381/23</p>																																																																																																																																																																																																								
<b>14.</b>	<b>Monthly Financial Report</b>																																																																																																																																																																																																									
	<p>It was resolved to Authorise Accounts, Payments, Receipts &amp; Balances for November 2023.</p> <table border="1"> <thead> <tr> <th>Payee / Payer</th> <th>Description</th> <th>NW Curr £</th> <th>NW QE2 £</th> <th>Skipton £</th> <th>Total £</th> <th>VAT £</th> <th>Net £</th> </tr> </thead> <tbody> <tr> <td>Easyweb</td> <td>Webmaintenance</td> <td>(83.51)</td> <td></td> <td></td> <td>(83.51)</td> <td>(13.92)</td> <td>(69.59)</td> </tr> <tr> <td>E Haworth</td> <td>Salary &amp; Backpay</td> <td>(1,216.59)</td> <td></td> <td></td> <td>(1,216.59)</td> <td></td> <td>(1,216.59)</td> </tr> <tr> <td>E Haworth</td> <td>Office Expenses</td> <td>(58.33)</td> <td></td> <td></td> <td>(58.33)</td> <td></td> <td>(58.33)</td> </tr> <tr> <td>E Haworth</td> <td>Re-imburement Stationery</td> <td>(7.00)</td> <td></td> <td></td> <td>(7.00)</td> <td>(1.40)</td> <td>(5.60)</td> </tr> <tr> <td>E Haworth</td> <td>Re-imburement Stationery</td> <td>(5.49)</td> <td></td> <td></td> <td>(5.49)</td> 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	<p>Precept Meeting to be held 7pm – Thursday 30<sup>th</sup> November 2023, Calder Room, Old Grammar School.</p> <p>It was resolved to approve the date of the next Parish Council meeting Thursday 18<sup>th</sup> January 2023 at 7.30pm at Whalley Old Grammar School.</p>	2383/23																																																																																																																																																																																																								

Meeting closed at 9.30pm.

Signed by Chairman:

Date:

Councillor Martin Highton