

Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 17<sup>th</sup> November 2022 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

### Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

<b>1. Attendance &amp; Apologies</b>	
Present: Cllr Highton (Chair) Cllr Allen, Cllr Ball, Cllr Brown, Cllr Threlfall, Cllr Smith. In Attendance: Liz Haworth (Clerk & RFO), Cllr Mirfin, Richard Vickers, 5 members of the public.	2039/22
<b>2. Declaration of Interests</b>	
Cllr Brown & Cllr Allen declared a non-registerable interest as Trustees of the Whalley Educational Foundation in item 10 for discussion on the agenda.	2040/22
<b>3. To Approve the Minutes of the Previous Meeting</b>	
It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 20 <sup>th</sup> October 2022 and were signed by the Chair.	2041/22
<b>4. To Receive the Minutes of other Committees</b>	
It was resolved to accept and receive the minutes of the Planning Committee meeting held Thursday 20 <sup>th</sup> October 2022.	2042/22
<b>5. Co-option of a new Parish Councillor</b>	
It was resolved to co-opt Richard Vickers as a Whalley Parish Councillor. Richard signed the acceptance of office and declaration of interests forms and was welcomed to the meeting.	2043/22
<b>6. To Adjourn the Meeting for Public Discussion</b>	
The meeting was adjourned for members of the public wishing to speak in respect of items on the agenda or to update on relevant village matters. (5 mins per person)  It was noted and remarked that Whalley's commemoration of Armistice Day and Remembrance Sunday were very well supported. A credit to the community marking gratitude and respect to the fallen.	2044/22

	A minute's silence was held for the passing of the well-respected ex-Cllr Michael (Mike) Fallon.	2045/22
	Update on Whalley Train station is that there will be no trains running at weekends until 2 <sup>nd</sup> Dec due to engineering works. There will be a train strike on Saturday 26 <sup>th</sup> November.	2046/22
<b>7.</b>	<b>Partnership Meetings</b>	
	To receive reports from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.	
	Police Partnership Meeting – Cllr Brown updated that there is action being taken by the transport police on gangs coming into the village to reduce ASB. Ebenezer's Chapel is working towards becoming a drop in centre and a space for a youth centre. Police recruitment is no longer only graduates, which should improve the recruitment process and offer a more diverse police force. CCTV in Whalley is being reviewed.	2047/22
	QEII Whalley Sports & Community Park – Cllr Smith gave an update and is currently involved with electrical checking and certification of lighting.	2048/22
	Whalley Old Grammar School- Cllr Brown & Cllr Allen attended a governors meeting. The centre's business continues to increase after a COVID lull and they are still looking to improve attendance to community groups to continue funding the maintenance of the building and to offer a wide range of services.	2049/22
	LCC Parish & Town Council Conference – Cllr Threlfall, Cllr Brown & the Clerk attended. Agenda items included Levelling Up works being done within the county, Lancashire Culture & Sport fund and how this is accessed via a crowdfunding platform Spacehive. Road Safety & Community Policing update. Active Travel, encouraging people to be active and to walk/cycle rather than drive to work etc. Highways update, Better Working together, Parish Champion Grants available, Cost of Living Support, Warm Spaces & Community Food Grants information.	2050/22
	Parish Liaison Meeting – Cllr Highton & Cllr Threlfall summarised that parishioners will need photo ID to vote at elections next year. RVBC Affordable Warmth Grant available. HARP is still going through PP. SPids covered in (8)	2051/22
	Churchyard Committee - Cllr Ball updated WPC that the new flags for remaining repair ordered; waiting for dry cold weather. Permission sought from RVBC (Dave Hewitt) to prune trees overhanging the allotments and to remove trees from the allotments. Permission granted; waiting for response from Roy Cattermole. Diseased tree in Churchyard removed leaving stump which is yet to be removed.	2052/22
<b>8.</b>	<b>Speeding</b>	
	An update was given with regards to the access to SPids. RVBC are looking to purchase a bank of 3 to be loaned out and WPC have requested the loan of these once available. The SLOW DOWN SAVE LIVES banners can be re-erected and are not now classed as 'Advertising' by RVBC.	2053/22

	<p>Cllr Mirfin is supporting a motion on the reduction of speed limits and is backing the use of SPids and encouraging residents to report road crimes to the Police to build significant data evidence for action to be taken.</p> <p>WPC are to investigate the feasibility of a Speed Awareness Action Working Group to partner with the Council and will be looking for volunteers to come forward to assist on this matter.</p>	2054/22
	<p>Cllr Mirfin is holding a public meeting at 7.30 on Tuesday 22<sup>nd</sup> November at The Dog in Whalley re the link road from the bypass into Whalley – Springwood Drive.</p>	2055/22
<b>9.</b>	<b>S137 Grants</b>	
	<p>It was resolved to adopt the S137 Policy document and application. This Policy sets out the Parish Council's position and procedure regarding the award of s137 grants under Section 137 of the Local Government Act 1972. Grant application forms are now available online <a href="https://tinyurl.com/4x7dd8hx">https://tinyurl.com/4x7dd8hx</a> or by emailing the clerk. Closing date is 9th January 2023.</p>	2056/22
<b>10.</b>	<b>Whalley Educational Foundation</b>	
	<p>Cllrs Allen &amp; Brown left the room whilst a discussion was had to the proposal to assist with the improvements required to the Community Centre. There was an agreement in principal to assist with the funding, subject to additional information.</p>	2057/22
<b>11.</b>	<b>Defibrillator</b>	
	<p>WPC have identified a gap in access to a defibrillator in the Mitton Road area compared to that of the centre of the village. Three potential locations are currently being investigated.</p>	2058/22
<b>12.</b>	<b>Joint Burial Ground Committee</b>	
	<p>It was resolved to adopt the new draft of the constitution for WWBJBC in respect of Whalley PC. Wiswell &amp; Barrow PC's also to confirm.</p>	2059/22
<b>13.</b>	<b>Warm spaces - Warm and Welcoming Buildings - Notice of Motion</b>	
	<p>The County Council are being asked to plan for some publicly accessible buildings that are free of charge where people are welcome to keep warm and comfortable. WPC have been asked to provide specific details of groups/days/times/venues to compile a list of accessible places in Whalley for this purpose to identify any gaps. Cllr Allen agreed to collate the information locally, and work to be able to provide a detailed list with the clerk.</p>	2060/22
<b>14.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate.</b>	
	<p>Remembrance Sunday – Cllr Ball reported It was not possible for the Parade from The Square to the War Memorial to take place this year. In recent years members of the Royal British Legion have made the appropriate arrangements for road closure etc but RBL membership in Whalley has declined in recent years leaving no-one to arrange the Parade. It is not a Church responsibility but perhaps the Parish Council could adopt this for future years; Remembrance is after all a community event.</p>	2061/22

	<p>Likewise, there was no bugler to sound the Last Post/Reveille and a recording had to be used. The p.a. is not satisfactory for the Act of Remembrance at the War Memorial and again perhaps the Parish Council could investigate the hire of suitable equipment. This will be a future agenda item.</p> <p>Cllr Ball read an extract from a news article on how Preston Council dealt with a repeated licence holder offender after a series of complaints including fighting and after-hours boozing. The establishment hosts regular live music events but could soon have its licence stripped following an application for a review from Preston's environmental health team. The application will go before Preston City Council's licensing committee next week with options available including to amend the licensing conditions, suspend it for a temporary period, or revoke it entirely. This information was in comparison to the issues that Whalley residents suffer from ASB particularly on and around Queen Street.</p> <p>Cllr Vickers asked if the mini roundabout at the top of Station Road/King Street had every been discussed with the absence of double yellow lines. This will be discussed on a future agenda.</p>	<p>2062/22</p> <p>2063/22</p>																																																																																																																																																																																				
<p><b>15.</b></p>	<p><b>Whalley Parish Council Vacancies</b></p>																																																																																																																																																																																					
	<p>The Parish Council has vacancies for two Parish Councillors. WPC are to continue advertising these positions.</p>	<p>2064/22</p>																																																																																																																																																																																				
<p><b>16.</b></p>	<p><b>Monthly Financial Report</b></p>																																																																																																																																																																																					
	<p>It was resolved to approve and authorise the November 2022 Accounts, monthly report prepared by the RFO and circulated to Councillors.</p> <table border="1" data-bbox="284 1211 1254 1731"> <thead> <tr> <th colspan="4">Whalley Parish Council</th> <th>Cash Book</th> <th colspan="4">NOVEMBER 2022</th> </tr> <tr> <td colspan="4">Approved Minutes Ref No:</td> <td>2065/22</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <th>Chq No.</th> <th>Date</th> <th>Inv no.</th> <th>Payee / Payer</th> <th>Description</th> <th>NW Curr</th> <th>NW QE2</th> <th>Skipton</th> <th>Total</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <th>£</th> <th>£</th> <th>£</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>01/01/2022</td> <td></td> <td>Easyweb</td> <td>Website Services</td> <td>(65.99)</td> <td></td> <td></td> <td>(65.99)</td> </tr> <tr> <td>3779</td> <td>23/11/2022</td> <td></td> <td>E Haworth</td> <td>Salary</td> <td>(1,139.04)</td> <td></td> <td></td> <td>(1,139.04)</td> </tr> <tr> <td>3779</td> <td>23/11/2022</td> <td></td> <td>E Haworth</td> <td>Home office, broadband, mobile rental</td> <td>(58.33)</td> <td></td> <td></td> <td>(58.33)</td> </tr> <tr> <td>3779</td> <td>23/11/2022</td> <td></td> <td>E Haworth</td> <td>Re-imburement Stamps</td> <td>(20.40)</td> <td></td> <td></td> <td>(20.40)</td> </tr> <tr> <td>3781</td> <td>30/11/2022</td> <td></td> <td>HMRC</td> <td>Tax £298 NI £53.05 ENI £101.03</td> <td>(452.08)</td> <td></td> <td></td> <td>(452.08)</td> </tr> <tr> <td>3782</td> <td></td> <td></td> <td>Whalley Educational Foundation</td> <td>WPC Room Hire</td> <td>(26.00)</td> <td></td> <td></td> <td>(26.00)</td> </tr> <tr> <td>3783</td> <td>29/11/2022</td> <td>3547</td> <td>Abbey Gardening Services Ltd</td> <td>Whalley Parish Church Aug 22</td> <td>(291.00)</td> <td></td> <td></td> <td>(291.00)</td> </tr> <tr> <td>3783</td> <td>29/11/2022</td> <td>3548</td> <td>Abbey Gardening Services Ltd</td> <td>Vale Gardens Aug 22</td> <td>(273.00)</td> <td></td> <td></td> <td>(273.00)</td> </tr> <tr> <td>3783</td> <td>29/11/2022</td> <td>3572</td> <td>Abbey Gardening Services Ltd</td> <td>Vale Gardens Sept 22</td> <td>(273.00)</td> <td></td> <td></td> <td>(273.00)</td> </tr> <tr> <td>3783</td> <td>29/11/2022</td> <td>3571</td> <td>Abbey Gardening Services Ltd</td> <td>Whalley Parish Church Sept 22</td> <td>(291.00)</td> <td></td> <td></td> <td>(291.00)</td> </tr> <tr> <td>3784</td> <td></td> <td>761</td> <td>Ark Plastics</td> <td>Bench Refurbishments (3)</td> <td>(1,260.00)</td> <td></td> <td></td> <td>(1,260.00)</td> </tr> <tr> <td>3780</td> <td>22/11/2022</td> <td></td> <td>E-On Next</td> <td>Millenium Water Feature</td> <td>(29.65)</td> <td></td> <td></td> <td>(29.65)</td> </tr> <tr> <td>3785</td> <td></td> <td></td> <td>Royal British Legion</td> <td>Poppy Wreath &amp; Appeal</td> <td>(100.00)</td> <td></td> <td></td> <td>(100.00)</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Movement in Month</b></td> <td></td> <td><b>(4,279.49)</b></td> <td><b>0.00</b></td> <td><b>0.00</b></td> <td><b>(4,279.49)</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Cash Book Balance at START of Month</td> <td></td> <td>72,186.44</td> <td>1,095.00</td> <td>24,125.75</td> <td>97,407.19</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Cash Book Balance at END of Month</b></td> <td></td> <td><b>67,906.95</b></td> <td><b>1,095.00</b></td> <td><b>24,125.75</b></td> <td><b>93,127.70</b></td> </tr> </tbody> </table>	Whalley Parish Council				Cash Book	NOVEMBER 2022				Approved Minutes Ref No:				2065/22					Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total						£	£	£	£	DD	01/01/2022		Easyweb	Website Services	(65.99)			(65.99)	3779	23/11/2022		E Haworth	Salary	(1,139.04)			(1,139.04)	3779	23/11/2022		E Haworth	Home office, broadband, mobile rental	(58.33)			(58.33)	3779	23/11/2022		E Haworth	Re-imburement Stamps	(20.40)			(20.40)	3781	30/11/2022		HMRC	Tax £298 NI £53.05 ENI £101.03	(452.08)			(452.08)	3782			Whalley Educational Foundation	WPC Room Hire	(26.00)			(26.00)	3783	29/11/2022	3547	Abbey Gardening Services Ltd	Whalley Parish Church Aug 22	(291.00)			(291.00)	3783	29/11/2022	3548	Abbey Gardening Services Ltd	Vale Gardens Aug 22	(273.00)			(273.00)	3783	29/11/2022	3572	Abbey Gardening Services Ltd	Vale Gardens Sept 22	(273.00)			(273.00)	3783	29/11/2022	3571	Abbey Gardening Services Ltd	Whalley Parish Church Sept 22	(291.00)			(291.00)	3784		761	Ark Plastics	Bench Refurbishments (3)	(1,260.00)			(1,260.00)	3780	22/11/2022		E-On Next	Millenium Water Feature	(29.65)			(29.65)	3785			Royal British Legion	Poppy Wreath & Appeal	(100.00)			(100.00)				<b>Movement in Month</b>		<b>(4,279.49)</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,279.49)</b>				Cash Book Balance at START of Month		72,186.44	1,095.00	24,125.75	97,407.19				<b>Cash Book Balance at END of Month</b>		<b>67,906.95</b>	<b>1,095.00</b>	<b>24,125.75</b>	<b>93,127.70</b>	<p>2065/22</p>
Whalley Parish Council				Cash Book	NOVEMBER 2022																																																																																																																																																																																	
Approved Minutes Ref No:				2065/22																																																																																																																																																																																		
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total																																																																																																																																																																														
					£	£	£	£																																																																																																																																																																														
DD	01/01/2022		Easyweb	Website Services	(65.99)			(65.99)																																																																																																																																																																														
3779	23/11/2022		E Haworth	Salary	(1,139.04)			(1,139.04)																																																																																																																																																																														
3779	23/11/2022		E Haworth	Home office, broadband, mobile rental	(58.33)			(58.33)																																																																																																																																																																														
3779	23/11/2022		E Haworth	Re-imburement Stamps	(20.40)			(20.40)																																																																																																																																																																														
3781	30/11/2022		HMRC	Tax £298 NI £53.05 ENI £101.03	(452.08)			(452.08)																																																																																																																																																																														
3782			Whalley Educational Foundation	WPC Room Hire	(26.00)			(26.00)																																																																																																																																																																														
3783	29/11/2022	3547	Abbey Gardening Services Ltd	Whalley Parish Church Aug 22	(291.00)			(291.00)																																																																																																																																																																														
3783	29/11/2022	3548	Abbey Gardening Services Ltd	Vale Gardens Aug 22	(273.00)			(273.00)																																																																																																																																																																														
3783	29/11/2022	3572	Abbey Gardening Services Ltd	Vale Gardens Sept 22	(273.00)			(273.00)																																																																																																																																																																														
3783	29/11/2022	3571	Abbey Gardening Services Ltd	Whalley Parish Church Sept 22	(291.00)			(291.00)																																																																																																																																																																														
3784		761	Ark Plastics	Bench Refurbishments (3)	(1,260.00)			(1,260.00)																																																																																																																																																																														
3780	22/11/2022		E-On Next	Millenium Water Feature	(29.65)			(29.65)																																																																																																																																																																														
3785			Royal British Legion	Poppy Wreath & Appeal	(100.00)			(100.00)																																																																																																																																																																														
			<b>Movement in Month</b>		<b>(4,279.49)</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,279.49)</b>																																																																																																																																																																														
			Cash Book Balance at START of Month		72,186.44	1,095.00	24,125.75	97,407.19																																																																																																																																																																														
			<b>Cash Book Balance at END of Month</b>		<b>67,906.95</b>	<b>1,095.00</b>	<b>24,125.75</b>	<b>93,127.70</b>																																																																																																																																																																														
<p><b>17.</b></p>	<p><b>Next Meeting Dates</b></p>																																																																																																																																																																																					
	<p>It was resolved to approve the date of the next meeting Thursday 19<sup>th</sup> January 2022 at 7.30pm at Whalley Old Grammar School in the Calder Room.  <b>Reminder:</b> Precept Budget Meeting Thursday 1<sup>st</sup> December 2022 at 7pm Whalley Old Grammar School.</p>	<p>2066/22</p>																																																																																																																																																																																				

Meeting Closed at 9.50pm.

Signed by Chairman..... Martin Highton ..... Date