



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
Thursday 16<sup>th</sup> May 2024 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
before the meeting.

<b>1.</b>	<b>Attendance &amp; Apologies</b>	
	Present: Cllr Caroline Allen, Cllr Clifford Ball, Cllr June Brown, Cllr Judith Carlton Cllr Martin Highton (Chairman), Cllr Ged Mirfin, Cllr Jonathan Smith, Cllr John Threlfall, Cllr Richard Vickers. In Attendance: Liz Haworth Clerk, 3 members of the public.	2497/24
<b>2.</b>	<b>Declaration of Interests</b>	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2498/24
<b>3.</b>	<b>To Approve the Minutes of the Previous Parish Council Meeting</b>	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 18 <sup>th</sup> April 2024.	2499/24
<b>4.</b>	<b>To Receive the Minutes of other Committees/Meetings</b>	
	It was resolved to receive the minutes of 4.1 Planning Committee Thursday 18th April 2024. 4.2 Parish Annual Meeting Thursday 2nd May 2024.	2500/24
<b>5.</b>	<b>To Adjourn the Meeting for Public Discussion</b>	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)  Train Station; It was reported that the train services were running normally. An assessment of the station is to take place to review any necessary renovation works. Dales Rail timetable has been announced. <a href="https://communityrail Lancashire.co.uk/yorkshire-dales-explorer-timetables/">https://communityrail Lancashire.co.uk/yorkshire-dales-explorer-timetables/</a>	2501/24

<b>6.</b>	<b>Partnership Meetings</b>	
	<p>Reports were received from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllrs Brown &amp; Allen attended a Whalley Educational Foundation meeting at the Old Grammar School on 29/4/24. Building works are progressing nicely, business levels are improving, and they are planning their 300<sup>th</sup> anniversary.</p> <p>Cllr Mirfin had a meeting with three representatives from the Environmental Agency. Funding for Whalley Flooding has been withdrawn. Review of outline solutions by FLAG, delivery of costs, source of materials. EA reports a decrease in threat level attributed to the hydrology of the local area changing. A discussion took place about risk/defenses/communication updates/future appraisals 2025,2027. Cllr Mirfin has asked for specific information, reports and data from the EA. Public Meeting to be held by Whalley &amp; Billington Flood Action Group (W &amp; B FLAG) <b>at Whalley Primary School Hall on Thursday 23 May</b>. Please feel free to arrive from 6:40pm for a <b>prompt 7:00pm start</b>.</p> <p>Cllr Mirfin reported that there has been a £5m increase in funding for Highways, road repairs to potholes etc. He also reported that LCC are to continue with the bus support scheme, low bus fares.</p>	<p>2502/24</p> <p>2503/24</p> <p>2504/24</p>
<b>7.</b>	<b>Speeding Awareness Initiative/Joint Working Group</b>	
	<p>Cllr Threlfall reported that the SpID has been erected on Accrington Road and will be recording data for a 14-day period.</p> <p>The Speed Working group had a zoom meeting which included Cllr Swarbrick and Eddie Mills who provided a report on what speed measures and where would be attainable.</p> <p>WPC are to contact LCC about a gateway sign, speed sign and lighting on Wiswell Lane now we are in the new financial year. JT &amp; Clerk to ACTION.</p>	<p>2505/24</p> <p>2506/24</p> <p>2507/24</p>
<b>8.</b>	<b>Planning Permission Whalley Sports Park</b>	
	<p>The planning application for the Sports Park and funding is all but completed. JS to follow up.</p>	2508/24
<b>9.</b>	<b>Ribble Valley Borough Council Golden Jubilee Fund</b>	
	<p>A discussion took place about the £1m of funding that has been made available throughout the Ribble Valley. A £125k funding pot of which has been provisionally allocated to Whalley, Billington &amp; Barrow. Cllr Mirfin has put some suggestions forward to RVBC and Cllr Ball has proposed a War Memorial in Vale Gardens in connection with Whalley Remembers 2018, supported by the Council.</p> <p>A Redwood Tree Scheme is a RVBC initiative to mark 50 years of the Council. WPC has resolved that they have no land appropriate for such a large tree.</p>	<p>2509/24</p> <p>2510/24</p>

<b>10.</b>	<b>Bench Update</b>	
	Riddings Lane; there are two new benches on Ridding Lane, one dilapidated bench from 1966 and a spare mounting for another. The clerk is to contact Onward Homes about replacement benches in this location.	2511/24
<b>11.</b>	<b>WPC Training &amp; Development Policy</b>	
	It was resolved to agree and adopt the Parish Councils Training & Development Policy.	2512/24
<b>12.</b>	<b>Councillor Training</b>	
	It was resolved that there are no immediate training needs for Councillors and the Clerk would keep members of the council informed of any appropriate courses posted.	2513/24
<b>13.</b>	<b>Whalley Parish Council Insurance</b>	
	It was resolved to approve the renewal of the insurance policy. (Schedule attached.) Payment of Clear Councils Insurance for 2024/2025 @£1,382.48. (£209.72 increase £1,172.76 2023/2024)	2514/24
<b>14.</b>	<b>Audit Report by AER Accountants</b>	
	It was resolved to approve the Internal Audit AGAR report 2023/2024 by AER Accountants.	2515/24
<b>15.</b>	<b>Period for Exercise of Public Rights</b>	
	It was resolved to approve the period for exercise of Public Rights and publication of Unaudited Annual Governance and Accountability Return set from Monday 3 June 2024 – Friday 12 July 2024.	2516/24
<b>16.</b>	<b>Section 1 of the Annual Government and Accountability Statement for 2023/2024.</b>	
	It was resolved to approve Section 1 of the Annual Government and Accountability Statement for 2023/2024.	2517/24
<b>17.</b>	<b>Section 2 of the Annual Government and Accountability Statement for 2023/2024.</b>	
	17.1 It was resolved to approve Section 2 of the Annual Government and Accountability Statement for 2023/2024 with Chairman to sign confirming the Accounting Statement at the meeting. 17.2 Review of the Bank Reconciliation Statement 2023/24. 17.3 Review of the Explanation of Variances.	2518/24
<b>18.</b>	<b>Monthly Financial Report</b>	
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for May 2024.	2519/24

Whalley Parish Council Approved Minutes Ref No:				Cash Book				MAY 2024	
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £	
DD	01/05/2025		Easy Web	Website/Email Services	(90.71)			(90.71)	
Bankline			E Haworth	Salary (& back pay £18.08)	(1,109.14)			(1,109.14)	
Bankline			E Haworth	Office Expenses	(58.33)			(58.33)	
Bankline			HMRC	ITE284.80 NIE30.08 ENIE91.91)	(406.79)			(406.79)	
Bankline		1.7E+08	EON	Vale Gardens Electricity	(16.92)			(16.92)	
Bankline		448	Abbey Gardening Services Ltd	Parish Churchyard (April)	(349.20)			(349.20)	
Bankline		429	Abbey Gardening Services Ltd	Vale Gardens (March)	(555.60)			(555.60)	
Bankline		460	Abbey Gardening Services Ltd	Vale Gardens (April)	(327.60)			(327.60)	
Bankline		425	Abbey Gardening Services Ltd	Lengthsman 2023/2024	(4,906.20)			(4,906.20)	
Bankline		28	Altham Parish Council	SpID Clitheroe Road	(164.00)			(164.00)	
Bankline		LC000208	Clear Councils	Insurance	(1,382.48)			(1,382.48)	
<b>Movement in Month</b>					<b>(9,366.97)</b>	<b>0.00</b>	<b>0.00</b>	<b>(9,366.97)</b>	
Cash Book Balance at START of Month					80,927.35	1,095.00	54,819.15	136,841.50	
<b>Cash Book Balance at END of Month</b>					<b>71,560.38</b>	<b>1,095.00</b>	<b>54,819.15</b>	<b>127,474.53</b>	

  

<b>19. Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate</b>	
<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> <li>• Rural Bulletins</li> <li>• RAG Updates</li> <li>• Trading Standards/Consumer Alerts</li> <li>• RVBC Updates</li> <li>• Neighbourhood/Stay In The Know updates/Crime Figures</li> <li>• Calderstones Cemetery</li> <li>• PNFS</li> <li>• License Representation</li> <li>• Co-op frontage</li> <li>• OGS Grass Cutting Contract</li> <li>• TTRO Street Works, Old Langho, &amp; Whalley Clitheroe Bypass, Billington</li> </ul> <p>Cllr Ball reported that quotes for the Churchyard path are ongoing.</p> <p>Cllr Vickers reported that there appear to be some changes to the open green site of Barratts at Lamb Roe in the form of a fence.</p> <p>Cllr Mirfin has received complaints of dog fouling on Accrington Road, Bank of King Street, Ling Street, Broad Lane, Manor Road. Clerk to contact the Dog Warden.</p> <p>Beer Glasses are being left on walls around the village centre on King Street, Church Lane, Station Road and Accrington Road. It was suggested that Cllrs collect pictures and report back at the next meeting for discussion.</p> <p>Cllr Allen had been asked by members of the public about the traffic lights at the top of Accrington Road. The temporary prohibition is necessary to allow for highway hardware maintenance work to be carried out to address the camber of the road.</p> <p>Cllr Highton reported that multiple household bins were being left outside of Bridge Cottage on King Street causing an obstruction. RVBC have been notified.</p>	<p>Emailed to Cllrs.</p> <p>2520/24</p> <p>2521/24</p> <p>2522/24</p> <p>2523/24</p> <p>2524/24</p> <p>2525/24</p>

<b>20.</b>	<b>Next Meeting Date</b>	
	It was resolved to approve the next meeting date of Thursday 20 <sup>th</sup> June 2024 at 7.30pm to be held at Whalley Old Grammar School.	2526/24

Meeting Closed at 9:40pm.

Signed by Chairman:

Date:

Councillor Martin Highton