

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 15th May 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm
Signed: *EKHaworth*
Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1. Attendance & Apologies	
To record attendance and to receive apologies for absence.	
2. Declaration of Interests	
To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
3. To Approve the Minutes of the Previous Parish Council Meeting	
To approve and confirm the accuracy of the Minutes of the meeting held Thursday 20 th April 2023 and to be signed off by the Chair.	
4. To Receive the Minutes of the Planning Meeting	
To accept and receive the minutes of the Planning meeting held Thursday 20 th April 2023.	
5. To Adjourn the Meeting for Public Discussion	
To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
6. Partnership Meetings	
To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.	
7. Speeding/Joint Working Group update	
To receive an update on actions taken to reduce and promote speed awareness throughout the village.	

8. Policies	
To review, consider, update/adopt the following policies; <ul style="list-style-type: none"> • CCTV Policy • Data Protection & GDPR Policy • Publication Scheme • Grievance Policy • Disciplinary Policy • Equality & Diversity Policy • Sickness & Absence Policy • Performance Improvement Policy • Anti-Harassment & Bullying Policy • Planning Committee Terms of Reference 	Emailed to Cllrs.
9. Kings Coronation	
To receive an update on Whalley's Kings Coronation events.	
10. Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.	
11. Whalley Parish Council Insurance	
To consider and approve the renewal of the insurance policy. Schedule attached. Asset Register attached. Payment of BHIB Insurance for 2023/2024 @£1,172.76. (£93.07 increase £1079.69 2022-23)	Emailed to Cllrs.
12. Audit Report by AER Accountants	
To consider and approve the Internal Audit AGAR report 2022/2023 by AER Accountants. (attached)	
13. Period for Exercise of Public Rights	
To consider and approve the period for exercise of Public Rights and publication of Unaudited Annual Governance and Accountability Return set from Monday 5 June – Friday 14 July 2023. (attached)	Emailed to Cllrs.
14. Section 1 of the Annual Government and Accountability Statement for 2022/2023.	
To consider and approve Section 1 of the Annual Government and Accountability Statement for 2022/2023. (attached)	Emailed to Cllrs.
15. Section 2 of the Annual Government and Accountability Statement for 2022/2023.	
To consider and approve Section 2 of the Annual Government and Accountability Statement for 2022/2023 with Chairman to sign the Accounting Statement at the meeting. Bank Reconciliation Statement 2022-23 and Explanation of Variances attached.	Emailed to Cllrs.

16.	Monthly Financial Report	
	To Authorise Accounts, Payments, Receipts & Balances for May 2023.	Emailed to Cllrs.
17.	Next Meeting Dates	
	To approve the date of the next meeting Thursday 15 th June 2023 at 7.30pm at Whalley Old Grammar School.	