



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 19th May 2022 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

| 1. | Attendance & Apologies | REF |
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| | Present: Cllrs Martin Highton, Cliff Ball, June Brown, John Threlfall, Jonathan Smith. Apologies: Cllrs Caroline Allen. In Attendance: Liz Haworth Clerk to the Council, nine members of the public, Cllr Ged Mirfin. | 1900/22 |
| 2. | Declaration of Interests | |
| | There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda. | 1901/22 |
| 3. | To Approve the Minutes of the Previous Meeting | |
| | It was resolved to approve the meeting minutes of 21 st April 2022. | 1902/22 |
| 4. | To Receive the Minutes of other Committees | |
| | It was resolved to receive the minutes of the Planning Committee of 21 st April 2022. | 1903/22 |
| 5. | To Approve the Minutes of the Annual Parish Meeting | |
| | It was resolved to approve the minutes of the Annual Parish Meeting of Thursday 5 th May 2022. | 1904/22 |
| 6. | To Adjourn the Meeting for Public Discussion | |
| | Members of the public wanted to address the speeding traffic issues from King Street, Whalley through to Billington, looking at speed deterrent options, item 15 covers this in more detail. | 1905/22 |
| | A resident commented on the poor and overgrown state of the allotments especially along the path and Cllr Cliff Ball explained that it was the responsibility of the Church Wardens and plans were afoot to address this but | 1906/22 |

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| | <p>they have been struggling with access to the allotment to remove larger items since the access has been limited and much reduced with the new build Mews.</p> <p>It was requested that a statement be read out from a resident with concerns but who couldn't be at the meeting that read; TAPAS 47 - The Whalley Cumulative Impact Assessment has to be meaningful and not simply a paper argument. RVBC extended the Cumulative Impact Assessment until 2026 based in large part on the continuing number of complaints from respondents to their survey in Autumn 2021. In the survey, 80% said there were already too many licensed premises operating at night. 94% said RVBC should consider restricting the number of new premises given a licence. The statement also included ongoing discussions around CCTV to show evidence of anti-social behaviours around some of the ill-managed late-night economy.</p> <p>Concerns were expressed from local business owners on the Sidings about the proposed change of use of Unit 14 The Sidings to a Youth Hub. It was felt that this area was a place of commercial businesses not suitable for young people to be around potentially unsupervised. A prior approval of proposed change of use to a Youth Hub has been applied for 3/2022/0336.</p> | <p>1907/22</p> <p>1908/22</p> |
| 7. | Partnership Meetings | |
| | <p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison meeting updates.</p> <p>Cllr Mirfin has a meeting with Inspector Pearson on 7th June 2022 at 1pm to discuss village matters. He reported that funding had been secured for CCTV cameras in Whalley. He commended the footpath works that have been carried out from monies received from 106 new builds in Whalley.</p> <p>Whalley volunteer groups had been awarded grant monies from the small member grants available.</p> <p>Police will be trebled in the area over the jubilee weekend.</p> <p>Vandalism had been inflicted on the masonic lodge and he gave figures on anti-social behaviour and arrest figures which are increasing in the area.</p> <p>Whalley & Painter Wood Ward saw the 2nd largest increase by number in recorded crime in the Ribble Valley Between 20/21 and 21/22 with an additional 53 crimes recorded. 40 of these were violence against the person part of the 45.3% increase. There were 78 incidents recorded of violence against the person in total the vast majority of which were related to the Night Time Economy - 1.5 per week which represents a 129.4% increase on the year. The next biggest increase was in criminal damage with an additional 15 incidents reported - an increase of 88.2%.</p> <p>Cllr Mirfin also reported that he had been the victim of online bullying through social media with personal threats of harm. Legal advice is being sought on the matter as this both unacceptable and intolerable behaviour.</p> | <p>1909/22</p> |
| 8. | Reports by Cllrs & Clerk as INFORMATION only | |
| | <p>Cllr John Threlfall reported that residents of Abbeyfields were suffering from inconsiderate parking in the area. Car parking is to be an item on next months agenda.</p> | <p>1910/22</p> |

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| | <p>Cllr Cliff Ball reported that ADAM COTTAM ALMSHOUSES - The Contractor has completed all pointing to the chimneys. Once the old flags had been removed it was possible to thoroughly examine the roof timbers – this revealed that the roof had in fact moved 4” backwards leaving some front spars perilously close to becoming detached from the purlins. New spars have been installed with new bracing cross bars fitted to strengthen the structure. All timbers have been treated to prevent woodworm. Barge boards have been replaced - the roof is now ready to be re-slatted. CHURCHYARD COMMITTEE Just the Bier House path to complete; contractor to order new flags. No progress with the tree removal.</p> <p>Cllr June Brown attended a meeting at Whalley Grammar School. Expenses have increased considerably for them and are looking to recruit new users for room rentals to increase income.</p> <p>Cllr Martin Highton commented on the trespassing of the property Bridge End and was to discuss this and other matters at the meeting with the Police held Friday 20th May at 11am.</p> <p>Cllr Jonathan Smith reported that Environmental Health have been involved with the excessive noise from night time business on Queen Street and had requested the Aviairy put some measures in place to reduce the volume of sound.</p> | <p>1911/22</p> <p>1912/22</p> <p>1913/22</p> |
| 9. | Benny’s Bar | |
| | There was nothing to report on Bennys Bar other than WPC are content they are upholding their agreement made at the meeting in December 2021. | 1914/22 |
| 10. | ASB Meeting Dates | |
| | An alternative meeting has now been arranged to be held at Clitheroe Police station on Friday 20 th May 2022 at 11am. ‘Working together for Whalley’ | 1915/22 |
| 11. | Clitheroe Police Station Meeting- working together for Whalley | |
| | Cllr Highton & Cllr Threlfall will attend the meeting on behalf of WPC. Items to discuss will include anti-social behaviours around the late-night economy, vandalism, youth hub, Police visibility - more out on the street Police rather than just driving through, CCTV and speeding issues. | 1916/22 |
| 12. | Path improvement funding from the PNFS (Peak & Northern Footpaths Society). | |
| | It was resolved to join the PNFS at a cost of £22.50 per annum. | 1917/22 |
| 13. | Queens Platinum Jubilee | |
| | Requests for funding for Queen Street resident’s street party to beautify the paths and alley areas surrounding Queen Street with plantings, bunting and flags for the Jubilee celebrations and thereafter to improve the area. WPC agreed to contribute £250 for decorations and plants. | 1918/22 |
| 14. | The Two Toms Trail - Proposal for a Tom Stephenson plaque in Whalley | |
| | It was resolved to approve and erect a plaque in Vale Gardens to mark the walking trail between Whalley, Colne and Earby to celebrate the | 1919/22 |

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| | work of two Lancashire countryside campaigners - Tom Stephenson and Tom Leonard. Clerk to email Nick Burton to coordinate the details with Cllr Jonathan Smith with the wording and placement of the plaque. | |
| 15. | Meeting with the Deputy Police and Crime Commissioner for Lancashire re Traffic Speeding Issues in Whalley. | |
| | <p>Cllrs John Threlfall, Martin Highton & June Brown attended a meeting held with Andy Pratt on Monday 9th May 2022 and to consider Traffic Calming Measures. Cllr Threlfall reported the discussions with Andy Pratt Deputy Police and Crime Commissioner;</p> <ul style="list-style-type: none"> • There is no magic bullet • The aim is for prevention rather than just reduction. <p>Technology</p> <ul style="list-style-type: none"> • Variable Message Signs (VMS) are effective but only temporarily. • Speed Indicator Devices (SpIDs) are effective and can be moved around. <ul style="list-style-type: none"> ○ Following an approach by AP an offer has been made by a member of a nearby Parish Council to assist us if we go down that route. • Handheld devices are available and members of the public can be trained; in some areas children and young people have been involved. A local community partnership could take ownership of such a scheme. • Rubber speed sensor strips can be used for speed surveys; they are unobtrusive; LCC could do this but there may be a cost. <ul style="list-style-type: none"> ○ ACTION: JST has made an enquiry. • The Speed Camera vehicle was discussed and previous comments that the location on Mitton Road where it has previously been used may not be safe. AP commented that the vehicle in current use is much bigger and may well not be suitable in this location. <p>“Soft” Measures</p> <ul style="list-style-type: none"> • Mannequins (silhouettes of children for example) placed at appropriate locations can be effective. • Suggested by AP that worn “SLOW” markings in the Mitton Road carriageway be logged on LCC’s Report-It service seeking a refresh. <ul style="list-style-type: none"> ○ ACTION: JST has done this. • In some areas, wheelie bins have had 30mph stickers placed on them so that on collection day there is a very intensive reminder of the local speed limit. • LCC may be able to provide signage e.g. “Slow Down, Save Lives” which could be placed on lighting columns and so on. Only LCC will place “Community Concern, Speed Area” signage. <ul style="list-style-type: none"> ○ ACTION: JST has contacted the Officer at LCC to find out what signage is available to Parish Councils. • Operation Snap: https://www.lancashire.police.uk/op-snap-public-submission-of-dashcam-footage-faqs/ • Mobile app https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/report-it-on-the-go/ | 1920/22 |

| | <ul style="list-style-type: none"> Report-It https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 16. | Whalley Parish Council Insurance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | It was resolved to approve the payment of BHIB Insurance for 2022/2023 @ £1,209.25. | 1921/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17. | Audit Report by AER Accountants | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | It was resolved to receive and approve the Internal Audit report AGAR by AER Accountants. | 1922/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18. | Period for Exercise of Public Rights | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | It was resolved to approve the period for exercise of Public Rights and publication of Unaudited Annual Governance and Accountability Return set from Monday 13 th June 2022-Friday 22 nd July 2022. This will be placed on the Notice Board and WPC website. | 1923/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19. | Section 1 of the Annual Government and Accountability Statement for 2021/2022. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | It was resolved to receive consider and approve Section 1 of the Annual Government and Accountability Statement for 2021/2022. | 1924/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20. | Section 2 of the Annual Government and Accountability Statement for 2021/2022. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | It was resolved to receive consider and approve Section 2 of the Annual Government and Accountability Statement for 2021/2022. Chairman Cllr Highton signed the Accounting Statements at the meeting. Bank Reconciliation Statement 2021-22 and Explanation of Variances received. | 1925/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. | Monthly Financial Report | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | It was resolved to Authorise Accounts, Payments, Receipts & Balances for May 2022. | 1926/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="0"> <thead> <tr> <th>Chq No.</th> <th>Payee / Payer</th> <th>Description</th> <th>NW</th> <th>Curr (£)</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>Easy Web</td> <td>Website Maintenance</td> <td>(69.59)</td> <td></td> </tr> <tr> <td>3731</td> <td>E Haworth</td> <td>Salary</td> <td>(745.38)</td> <td></td> </tr> <tr> <td>3732</td> <td>HMRC</td> <td>ITax £190.60, NIC £17.25 ENIC £29.38</td> <td>(237.23)</td> <td></td> </tr> <tr> <td>3733</td> <td>E Haworth</td> <td>Home office, Internet, Mobile rental</td> <td>(58.33)</td> <td></td> </tr> <tr> <td>3734</td> <td>Whalley Chamber of Trade</td> <td>Queens Jubilee Celebration</td> <td>(700.00)</td> <td></td> </tr> <tr> <td>3735</td> <td>Whalley & District Lions Club</td> <td>Queens Jubilee Celebrations</td> <td>(300.00)</td> <td></td> </tr> <tr> <td>3736</td> <td>Abbey Gardening Services</td> <td>Vale Gardens Inv 3415</td> <td>(273.00)</td> <td></td> </tr> <tr> <td>3736</td> <td>Abbey Gardening Services</td> <td>Vale Gardens Inv 3423</td> <td>(273.00)</td> <td></td> </tr> <tr> <td>3736</td> <td>Abbey Gardening Services</td> <td>Whalley Parish Church Inv 3414</td> <td>(291.00)</td> <td></td> </tr> <tr> <td>3736</td> <td>Abbey Gardening Services</td> <td>Whalley Parish Church Inv 3422</td> <td>(291.00)</td> <td></td> </tr> <tr> <td>3736</td> <td>Abbey Gardening Services</td> <td>Whalley Parish Church Inv 3419</td> <td>(165.00)</td> <td></td> </tr> <tr> <td>3737</td> <td>BHIB</td> <td>WPC Local Councils Insurance Renewal</td> <td>(1,209.25)</td> <td></td> </tr> <tr> <td>3733</td> <td>E Haworth</td> <td>Reimbursement Norton Security</td> <td>(14.99)</td> <td></td> </tr> <tr> <td>3738</td> <td>Whalley Educational Foundation</td> <td>JM1937 WPC Room Hire</td> <td>(26.00)</td> <td></td> </tr> <tr> <td>3739</td> <td>E-ON Next</td> <td>ref 49499514 6/5/22</td> <td>(14.36)</td> <td></td> </tr> <tr> <td>3740</td> <td>PNFS</td> <td>Rights of Way improvement projects</td> <td>(22.50)</td> <td></td> </tr> </tbody> </table> | Chq No. | Payee / Payer | Description | NW | Curr (£) | DD | Easy Web | Website Maintenance | (69.59) | | 3731 | E Haworth | Salary | (745.38) | | 3732 | HMRC | ITax £190.60, NIC £17.25 ENIC £29.38 | (237.23) | | 3733 | E Haworth | Home office, Internet, Mobile rental | (58.33) | | 3734 | Whalley Chamber of Trade | Queens Jubilee Celebration | (700.00) | | 3735 | Whalley & District Lions Club | Queens Jubilee Celebrations | (300.00) | | 3736 | Abbey Gardening Services | Vale Gardens Inv 3415 | (273.00) | | 3736 | Abbey Gardening Services | Vale Gardens Inv 3423 | (273.00) | | 3736 | Abbey Gardening Services | Whalley Parish Church Inv 3414 | (291.00) | | 3736 | Abbey Gardening Services | Whalley Parish Church Inv 3422 | (291.00) | | 3736 | Abbey Gardening Services | Whalley Parish Church Inv 3419 | (165.00) | | 3737 | BHIB | WPC Local Councils Insurance Renewal | (1,209.25) | | 3733 | E Haworth | Reimbursement Norton Security | (14.99) | | 3738 | Whalley Educational Foundation | JM1937 WPC Room Hire | (26.00) | | 3739 | E-ON Next | ref 49499514 6/5/22 | (14.36) | | 3740 | PNFS | Rights of Way improvement projects | (22.50) | | |
| Chq No. | Payee / Payer | Description | NW | Curr (£) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DD | Easy Web | Website Maintenance | (69.59) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3731 | E Haworth | Salary | (745.38) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3732 | HMRC | ITax £190.60, NIC £17.25 ENIC £29.38 | (237.23) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3733 | E Haworth | Home office, Internet, Mobile rental | (58.33) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3734 | Whalley Chamber of Trade | Queens Jubilee Celebration | (700.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3735 | Whalley & District Lions Club | Queens Jubilee Celebrations | (300.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3736 | Abbey Gardening Services | Vale Gardens Inv 3415 | (273.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3736 | Abbey Gardening Services | Vale Gardens Inv 3423 | (273.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3736 | Abbey Gardening Services | Whalley Parish Church Inv 3414 | (291.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3736 | Abbey Gardening Services | Whalley Parish Church Inv 3422 | (291.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3736 | Abbey Gardening Services | Whalley Parish Church Inv 3419 | (165.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3737 | BHIB | WPC Local Councils Insurance Renewal | (1,209.25) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3733 | E Haworth | Reimbursement Norton Security | (14.99) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3738 | Whalley Educational Foundation | JM1937 WPC Room Hire | (26.00) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3739 | E-ON Next | ref 49499514 6/5/22 | (14.36) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3740 | PNFS | Rights of Way improvement projects | (22.50) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Movement in Month (4,690.63)</p> <p>Cash Book Balance at START of Month 99,135.17</p> <p>Cash Book Balance at END of Month 94,444.54</p> | |
| 22. | Next Meeting Dates | |
| | It was resolved to approve the date of the next meeting 16 th June 2022 at 7.30pm at Whalley Old Grammar School. | 1927/22 |

Meeting closed at 9.50pm

Signed by Chairman..... Martin Highton Date