



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 15th June 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Caroline Allen, Cllr Clifford Ball, Cllr Judith Carlton, Cllr Martin Highton (Chairman), Cllr Jonathan Smith, Cllr John Threlfall, Cllr Richard Vickers. Apologies: Cllr June Brown, Borough Cllr Mark Hindle. In Attendance: Liz Haworth Clerk, 4 members of the public, Borough Cllr John Atherton, LCC Cllr Ged Mirfin.	2212/23
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2213/23
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 15 th May 2023 and were signed by the Chair.	2214/23
4.	To Receive the Minutes of the Planning Meeting	
	It was resolved to accept and receive the minutes of the Planning meeting held Thursday 15 th May 2023.	2215/23
5.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person) A member of the public had concerns of the speeding tractors through the centre of the village especially around children and crossings. It was suggested that any speeding or traffic offences are reported to https://lancsroadsafety.co.uk/submit-concern/ It has often been commented to us by the police that if matters are not reported the Police are not aware and cannot act or enforce.	2215/23

	<p>Cllr Mirfin has written to the Police Commissioner to address speeding vehicles including tractors, onstreet parking, roundabout safety, link road from Bypass to Clitheroe Road and Wiswell Lane.</p>	2216/23
	<p>Updates at the Train Station are that there have been new plantings and a new timetable has been installed. Strikes seem to have subsided since those at the end of May, early June.</p>	2217/23
	<p>WIB noted that a bench needs repair in the bus station. WPC are aware and this is being replaced. Also a bench near the Almhouses needs looking at for potential upgrade. MH to investigate.</p>	2218/23
6.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p>	
	<p>Cllr Mirfin continues to work on traffic calming measures for the village.</p>	2219/23
	<p>Welcome to newly elected Borough Councillor John Atherton. John has been working on trying to protect the Hellicliffes site. He updated that there had been an offer accepted for a buyer of the site. He confirmed an application of Common Land has been lodged with LCC and he hopes to provide significant evidence to look at trying to log the area as a Green Space – Community Asset.</p>	2220/23
	<p>LCC Cllr Mirfin is also looking to protect this Hellicliffe area for the community.</p>	2221/23
7.	Parish Council Vacancies after election.	
	<p>It was resolved to Co-opt Judith Carlton and Cllr Ged Mirfin as Parish Councillors. Both Cllrs to sign declaration of office and declaration of interest's forms.</p>	2222/23
8.	Speeding/Joint Working Group update	
	<p>Cllr Threlfall updated on the joint working group meeting held 14th June. The group has been set up to focus on reducing speed limits throughout the Ribble Valley Parishes. A chairman has been elected Cllr Andrew Yates and Vice Chair Cllr John Threlfall. Terms of Reference have been drawn up. Cllr Yates is to present the committees aims to the Parish Liaison Committee next Monday.</p>	2223/23
9.	SpID Plates – Lighting Columns	
	<p>Cllr Threlfall identified 10 lighting column locations to WPC be agreed to potentially install plates to host a SpID. It was resolved to apply for approval of the same to LCC. Clerk/JT will ACTION.</p>	2224/23
10.	Plaques	

	It was resolved to purchase the plaques from Impressions Engraving for the Queens Jubilee and the Kings Coronation at a cost of £168 each and two other replacement memorial plaques at £30 each +p&p. It was resolved to replace the plaque at Vale House with Mydas Touch. Clerk to ACTION.	2225/23
11.	Benches	
	WPC were updated about the two new memorial bench applications which Cllrs resolved to approve and consideration was given to the request of a bench on The Sands area as requested by a resident. Members commented that a bench was removed at the request of the neighbouring properties because of ASB. WPC will approach the neighbours of this area once the newly installed CCTV is at the school, to see if they would be happy with a replacement bench being relocated back on this site. Clerk to update resident.	2226/23
12.	CCTV	
	Cllr Highton gave an update on CCTV being installed at the school/The Sands. RVBC are to confirm the funding this week and WPC will purchase equipment upon confirmation.	2227/23
13.	First Aid Training	
	Discussions were had about the requests for funding by RV first aiders/and NWS first responders. It was resolved to make a donation to supply a full kit to NWS cost £2500. The motion was proposed by Cllr Highton and seconded by Cllr Ball. The vote was unanimously agreed. JC to supply details to action. Cllr Threlfall updated that the Village Hall had done a first aid training event put on by RV First Aiders and it had a positive response. Cllr Carlton is to coordinate a date to provide a first aid training session for WPC and the public to demonstrate basic first aid, CPR together with a defibrillator. JC to ACTION.	2228/23
14.	Planning Application	
	It was resolved to support the pre-planning application for the development of Whalley Community Sports Park. The motion was proposed by Cllr Highton & seconded by Cllr Threlfall. The vote was unanimously agreed. The cost will come out of the budget for community projects. JS to ACTION.	2229/23
15.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.	
	Cllr Vickers reported that the footpath aa Lamb Roe has been resurfaced. Richard is going to investigate 106 monies from the Lamb Roe development.	2230/23
	Cllr Ball reported- CHURCHYARD COMMITTEE M Hannum estimate to part flag the pathway to the South - £6000 for 30 metres inclusive of VAT, levelling and pointing etc. Jordan (Abbey Gardening Services) has been requested to clear shrubs/bushes at SW corner of churchyard. Tree stump debris still to be removed by Abbey Gardening Services.	2231/23

	<p>BROAD LANE EXIT ON TO MITTON ROAD This is an extremely dangerous junction. It is necessary to 'creep' out onto Mitton Road to see if any vehicle is travelling towards Mitton. Recommend investigate feasibility of erecting a traffic mirror on adjacent lamp post. Cllr Mirfin to put a request in with LCC.</p> <p>BUS STATION WALL M Hannum has declined to quote for the wall repairs; it requires specialist stonework, and it appears that one coping stone is missing-to be investigated.</p> <p>Cllr Mirfin reported that the bushes and shrubs are very overgrown on Accrington Road. WPC to consider contacting lengthsman or landowner to cut back.</p> <p>Cllr Highton reported that David Birtwistle has been in touch re the Hellicliffe site to discuss Green Site status. Cllr Atherton is dealing with this at this stage until sufficient information is ready to present to WPC.</p> <p>A quote of appx £1000 has been received to repair the wall at the bus station.</p> <p>The Clerk acknowledged the continued shared receipt of all correspondence from the RAG and the council are pleased to hear that there finally seems to be some support from RVBC in resolving some of their issues.</p>	<p>2232/23</p> <p>2233/23</p> <p>2234/23</p> <p>2235/23</p> <p>2236/23</p> <p>2237/23</p>																																																																								
16.	Monthly Financial Report																																																																									
	<p>It was resolved to Authorise Accounts, Payments, Receipts & Balances for June 2023.</p> <table border="0"> <tr> <td>DD</td> <td>01/06/2023</td> <td>Easy Web</td> <td>Website Services</td> <td>(73.91)</td> <td>(73.91)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023</td> <td>E Haworth</td> <td>Salary</td> <td>(870.52)</td> <td>(870.52)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023</td> <td>E Haworth</td> <td>Home office. internet, mobile</td> <td>(58.33)</td> <td>(58.33)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023</td> <td>HMRC</td> <td>Tax £208.80 ENI £39.59</td> <td>(248.39)</td> <td>(248.39)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023 JM2273</td> <td>WEF</td> <td>Room Hire</td> <td>(26.00)</td> <td>(26.00)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023 305362</td> <td>Broxap Ltd</td> <td>Bench Ends</td> <td>(1,492.80)</td> <td>(1,492.80)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023 1098</td> <td>AER Accountants</td> <td>Mobile rental</td> <td>(250.00)</td> <td>(250.00)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023 S1 38936</td> <td>Impressions Engraving</td> <td>Middleton</td> <td>(43.80)</td> <td>(43.80)</td> </tr> <tr> <td>Bankline</td> <td>19/06/2023 E-On</td> <td>E-On</td> <td>Vale Gardens Electricity</td> <td>(17.94)</td> <td>(17.94)</td> </tr> <tr> <td></td> <td></td> <td>Movement in Month</td> <td></td> <td>(3,081.69)</td> <td>0.00 0.00 (3,081.69)</td> </tr> <tr> <td></td> <td></td> <td>Cash Book Balance at START of Month</td> <td></td> <td>48,624.73</td> <td>1,095.00 54,125.75 103,845.48</td> </tr> <tr> <td></td> <td></td> <td>Cash Book Balance at END of Month</td> <td></td> <td>45,543.04</td> <td>1,095.00 54,125.75 100,763.79</td> </tr> </table>	DD	01/06/2023	Easy Web	Website Services	(73.91)	(73.91)	Bankline	19/06/2023	E Haworth	Salary	(870.52)	(870.52)	Bankline	19/06/2023	E Haworth	Home office. internet, mobile	(58.33)	(58.33)	Bankline	19/06/2023	HMRC	Tax £208.80 ENI £39.59	(248.39)	(248.39)	Bankline	19/06/2023 JM2273	WEF	Room Hire	(26.00)	(26.00)	Bankline	19/06/2023 305362	Broxap Ltd	Bench Ends	(1,492.80)	(1,492.80)	Bankline	19/06/2023 1098	AER Accountants	Mobile rental	(250.00)	(250.00)	Bankline	19/06/2023 S1 38936	Impressions Engraving	Middleton	(43.80)	(43.80)	Bankline	19/06/2023 E-On	E-On	Vale Gardens Electricity	(17.94)	(17.94)			Movement in Month		(3,081.69)	0.00 0.00 (3,081.69)			Cash Book Balance at START of Month		48,624.73	1,095.00 54,125.75 103,845.48			Cash Book Balance at END of Month		45,543.04	1,095.00 54,125.75 100,763.79	2238/23
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17.	Next Meeting Dates																																																																									
	<p>It was resolved to approve the date of the next meeting, Thursday 20th July 2023 at 7.30pm at Whalley Old Grammar School.</p>	2239/23																																																																								

Meeting Closed 9.30pm.

Signed by Chairman Cllr Martin Highton.....Date.....