

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
 Thursday 20th July 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
 before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith, Cllr Threlfall, Cllr Vickers. In Attendance: Liz Haworth Parish Clerk, 4 members of the public. Apologies: Cllr Atherton.	2240/23
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2241/23
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 15 th June 2023. The minutes were signed by the Chair.	2242/23
4.	To Receive the Minutes of the other Meetings	
	It was resolved to receive the minutes of the Planning & WWBJBC (draft minutes) meetings held Thursday 15 th June & 20 th June 2023 respectively.	2243/23
5.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
	The noticeboard at the bus station has been broken. WPC to seek repair.	2244/23
	Nothing to report at the train station, although there are train strikes this weekend and next. The bench on Station Road needs some attention.	2245/23
6.	Partnership Meetings	
	To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.	

	<p>Cllrs Brown and Allen attended a meeting of the Whalley Educational Foundation. There were thanks offered to the WPC for their continued support. Funding applications are still ongoing to continue with the building works. Building & Maintenance jobs include repairs to windows and works to the carpark. Business is increasing and is up £9000 on last year, but still not recovered to the levels of 2019 yet-pre-pandemic. WPC has supported a funding application for the WEF.</p>	2246/23
	<p>Cllr Mirfin attended an Education Day. He is championing improvements for data collection and recording of school age statistics, birth rates, school places etc. looking at 106 Agreement training to recognise opportunities and recover due monies. He talked about the revival of the Road Safety Partnership to be more proactive, to work smarter to meet future objectives.</p>	2247/23
	<p>Cllr Mirfin has received reports from residents of overflowing bins and has raised this with Cllr Atherton to request larger red bins in the village to be reviewed.</p>	2248/23
	<p>Cllrs Threlfall & Highton attended the Parish Liaison Meeting which covered New Policing Model, Economic Plan, Home Upgrade Plan, Health and Wellbeing, HARP, and Road Speed Awareness presentation from Andrew Yates, who is championing the 20mph road safety working group.</p>	2249/23
7.	Speeding/Joint Working Group update	
	<p>Cllr Threlfall attended a meeting following on from the set up of the working group. They are identifying objectives to slow the traffic to 20mph and consideration of buffer zones at each entry point of a village costing appx £5000 each zone. Next meeting 16/8/2023.</p>	2250/23
8.	SpID Plates – Lighting Columns	
	<p>LCC have done a desktop assessment of the SpID plate locations we sent for review. It was resolved that we would proceed to have them authorised, without the request of an additional post at this time. Cllr Threlfall and Clerk to ACTION along with any consultation requirements.</p>	2251/23
9.	Plaques	
	<p>It was unanimously resolved to replace the plaque at Vale Gardens. ACTION-Cllr Ball to investigate dormant bank account to contribute to the cost of the replacement.</p>	2252/23
	<p>The plaques for the Jubilee and Coronation will be installed next to the respective commemoration trees.</p>	2253/23
10.	Bus Station Boundary Wall	
	<p>It was resolved to instruct the works to the boundary wall at the bus station at an estimated cost of £1000. ACTION Clerk to contact adjoining property owner who are jointly responsible of the boundary wall.</p>	2254/23
11.	Planning Permission Whalley Sports Park	
	<p>Cllr Smith updated on the planning application for the Sports Park. He is to arrange a pre-planning application appointment. The application would be</p>	2255/23

	applied for jointly with WPC and the Sports Park. Cllr Smith is applying for a grant funding application of £10,000 for the Sports Park. ACTION JS to organise a meeting with the Sports Clubs to update all on the current position.	
12.	Remembrance Sunday	
	It was resolved that WPC would get quotes to close the roads (King Street and Station Road) for a procession on the forthcoming Remembrance Sunday Parade Nov 2023. ACTION Clerk to contact Cllr Hindle to check his plans and involvement for the parade, and apply for closure quotes.	2256/23
13.	CCTV	
	Cllr Highton reported that Ribble Valley is awaiting legal approval in order to receive the grant funding for the CCTV.	2257/23
14.	First Aid Training	
	It was resolved to hold a first aid training date in the first week in September consisting of two one hour training sessions. (6.30-7.30 & 7.30-8.30) at Whalley Old Grammar School. ACTION Clerk to BOOK AND confirm date with WEF.	2258/23
15.	Dignity at Work Policy	
	It was resolved to adopt the Dignity at Work Policy.	2259/23
16.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <p>Correspondence</p> <ol style="list-style-type: none"> 1) Ribble Valley Borough Council's enforcement of dog fouling and control issues. Posted on FB. Clerk to contact Dog Warden about problem dog fouling areas in Whalley. 2) TTRO - Pendle Drive, Whalley 30/07/23 - 08/09/23 3) Cosy Homes – Info only 4) DHSC Letter: Defibrillator campaign 5) Whalley in Bloom planter at Bus Station. Clerk to advise WIB that a bench will replace the planter. 6) RAG updates 7) Defib replacement pads at The Sidings 8) Public consultation of the Flood Investigation and Ordinary Watercourse Regulation Documents – Cllr Mirfin requests that WPC respond to the consultation and is to be a future agenda item. 9) Temporary Closure - FP 0306043 Billington and Langho & 0345024 Whalley, Ribble Valley 10) Anti-Social Behaviour - Community Payback. <p>Cllr Brown reported on the changes to the Surgery. New Practice Manager - More staff to be recruited, new doctors, and a new early assessment clinical member of staff.</p>	<p>2260/23</p> <p>2261/23</p>

	Cllr Carlton received an email with concerns about the changes to the Calderstones development. Cllr Carlton to reply and revert to NHS representative Chief Executive Officer Chris Oliver with any concerns.	2262/23
	Cllr Allen reported that she had received complaints about parking on double yellow lines around the bus station area. WPC to ask Traffic Warden to address these issues. ACTION Cllr Brown to speak to TW.	2263/23
	There were reports of dog fouling around the village, particularly around The Sands, Mitton Road, Calderstones and Broad Lane areas. ACTION Clerk to contact the Dog Warden for visits to these areas and signage.	2264/23
	Cllr Ball reported that the Adam Cottam Almshouses were in the process of going onto online banking.	2265/23
	Churchyard - A large bough fell from one of the Churchyard sycamore trees on Saturday. Ken Linford has examined the tree and concluded that what is a healthy bough fell due to the significant delamination of the timber which can occur in summer when heat, rain and sap flows are inconsistent and strength in branches can be compromised. Abbey Gardening Services have been requested to clear the bough. A Churchyard Committee meeting has been set for 3 rd August.	2266/23
	Broad Lane Exit On To Mitton Road - This is an extremely dangerous junction. It is necessary to 'creep' out onto Mitton Road to see if any vehicle is travelling towards Mitton. Recommend investigate feasibility of erecting a traffic mirror on adjacent lamp post. CB & GM to look into with LCC.	2267/23
	Station Road - Hedges require pruning back and pavement requires resurfacing.	2268/23
	Road Sign at Spring Wood-Sign displaying Sabden illegible; requires replacement.	2269/23
16.	Monthly Financial Report	
	It was resolved to authorise Accounts, Payments, Receipts & Balances for July 2023.	2270/23

Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total
		£	£	£	£
Easyweb	Website Services	(77.51)			(77.51)
HMRC	VAT	6,514.12			6,514.12
E Haworth	Salary	(836.08)			(836.08)
E Haworth	Expenses	(58.33)			(58.33)
HMRC	ITE208.80 ENIE39.59	(248.39)			(248.39)
E Haworth	Re-imbusement Defib World Replacement Pads The Sidings	(73.59)			(73.59)
Abbey Gardening Services	Lengthsman Services	(5,358.54)			(5,358.54)
Abbey Gardening Services	Vale Gardens Grounds & Plants May	(502.20)			(502.20)
Abbey Gardening Services	Parish Church Grounds May	(349.20)			(349.20)
Abbey Gardening Services	Parish Church Grounds June	(349.20)			(349.20)
Abbey Gardening Services	Vale Gardens Grounds June	(327.60)			(327.60)
Impressions Engraving Ltd	Plaque Hindle	(43.80)			(43.80)
Impressions Engraving Ltd	Cornonation plaques	(421.20)			(421.20)
Impressions Engraving Ltd	Plaque Flynn	(36.00)			(36.00)
Ark Plastics	Refurbished Benches	(774.00)			(774.00)
Altham Parish Council	SpID Rental	(157.00)			(157.00)
Whalley Educational Foundation	Room Hire	(26.00)			(26.00)
E-On Next	Vale Gardens Electricity	(17.36)			(17.36)
Movement in Month		(3,141.88)	0.00	0.00	(3,141.88)
Cash Book Balance at START of Month		46,343.04	1,095.00	54,125.75	101,563.79
Cash Book Balance at END of Month		43,201.16	1,095.00	54,125.75	98,421.91

17. Next Meeting Dates	
It was resolved to approve the date of the next meeting Thursday 17 th August 2023 at 7.30pm at Whalley Old Grammar School.	2271/23

Meeting Closed at 9.45pm.

Signed by ChairmanCllr Martin Highton. Date.....