

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
 Thursday 19th January 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
 before the meeting.

Draft Minutes Subject to Confirmation

1.	Attendance & Apologies	
	Present: Cllr Highton, Cllr Allen, Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Smith, Cllr Vickers. Apologies: Cllr Threlfall In Attendance: Liz Haworth Clerk, Cllr Ged Mirfin & three members of the public. Chair Cllr Highton informed the Parish Council that Ex-Parish Councillor Canon Reverend Norman Atty has died. A minute's silence was held as a mark of respect to his passing before the meeting commenced.	2076/23
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2077/23
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 17 th November 2022 and to be signed off by the Chair.	2078/23
4.	To Approve the Minutes of the Precept Budget Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 1 st December 2022 and to be signed off by the Chair.	2079/23
5.	To Receive the Minutes of other Committees	
	It was agreed to accept and receive the minutes of the Planning Committee meeting held Thursday 17 th November 2022.	2080/23

6.	To Adjourn the Meeting for Public Discussion	
	<p>It was reported that a number of taxis are regularly using the area on King Street Electric Car Charging points bays as a taxi rank. ACTION: Clerk to contact and report to the enforcement officer at RVBC.</p>	2081/23
	<p>It was reported that the train station has been quiet due the recent strike action, but now service appears to be resuming back to normal.</p>	2082/23
7.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p>	
	<p>Cllr Ged Mirfin reported that bin wagons were struggling to empty bins in some areas of Whalley on the Wednesday collection due to the icy weather. There had been an accident with a lady falling on a footpath and an inspection is to be carried out of the footpaths on the main street. Cllr Mirfin is supporting traffic calming measures on the link road between Clitheroe Road to the bypass affecting the new development. Police Commissioner Andrew Snowden is making changes to the Crime & Partnership as it is not functioning as intended.</p>	2083/23
	<p>Cllr Brown attended the last Calderstones Trust Christmas Event and paid tribute to the Trust as it comes to an end.</p>	2084/23
	<p>Cllr Highton updated that Lancashire & South Cumbria Trust had a meeting to discuss the development of local Community and Health Services.</p>	2085/23
	<p>There is a Police Partnership meeting to be held on Wednesday 25th Jan & Parish Liaison meeting 2nd Feb.</p>	2086/23
8.	Speeding	
	<p>LCC have provided further information with regards to the use of SPIDs and WPC are on the list for the loan a SPID from RVBC.</p>	2087/23
9.	S137 Grants	
	<p>Five S137 Grant Application were received.</p> <ol style="list-style-type: none"> 1. Whalley In Bloom £1,100 2. Whalley Table Tennis Club £500 3. Ribble Valley Rail £200 4. Whalley & District Lions Club £300 5. Whalley 2nd Guides £1000 <p>It was resolved that; Applications 1-4 were agreed and approved. Application No 5 didn't fit the required criteria. It has been offered that an alternative project would be considered, subject to application.</p> <p>Total S137 Grant Amount Agreed at meeting £2,100.</p>	2088/23

10.	Whalley Educational Foundation	
	Tenders have been sent out to three construction companies inviting them to tender for the works to the Ladies and Pre-School Toilets. Closing date for tenders is Tuesday 31st January 2023.	2089/23
11.	Defibrillator	
	Quotes have been received to install a defibrillator cabinet at Whalley Mitton Road Business Park with access for public use. It was resolved to proceed with the installation and WPC thank the business owners at Whalley Home Improvements for their agreement to provide the electricity supply for the defib cabinet. Cllr Carlton volunteered to help coordinate the WPC defibrillator statuses.	2090/23
12.	Joint Burial Ground Committee	
	It is intended that the new committee be formed within the coming month. Five members of Whalley Parish Council are required to meet the designated ratio of shared responsibilities of the Joint Burial Ground Committee with Wiswell and Barrow Parish Councils. The Councillors from WPC who have volunteered to be members of the Burial Committee are Cllr Highton, Cllr Threlfall, Cllr Carlton, Cllr Vickers & Cllr Allen.	2091/23
13.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate.	
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.	
	Cllr Ball commented on the large number of A Boards on King Street and Cllr Mirfin suggested reporting it to LCC. ACTION: Clerk is to write to LCC via Cllr Mirfin to ask for an inspection and action for those unlicensed advertising A Boards on the public Highway causing an obstruction.	2092/23
	Cllr Ball reported that there had been some burglaries on Mitton Road.	2093/23
	CHURCHYARD COMMITTEE; Cllr Ball updated that the Tree stump has been removed by Roy Cattermole; to be followed by grinding the stump back to ground level. Permission to prune trees overhanging the allotments and to remove trees from the allotments granted; Roy will meet Dave Hewitt (RVBC) to discuss the pruning.	2094/23
	New flags for remaining repair ordered; waiting for dry cold weather.	
	Cllr Mirfin would like to raise mental health and suicide awareness. WPC agreed that this will be focus on our website and social media. Cllr Carlton is going to lead on this.	2095/23
	Cllr Vickers commented that the Library is being well used and whether for the purpose of warm spaces or not is bringing the community together.	2096/23
	Cllr Allen has been approached by a resident with regards to the Hellicliffs MTB park area and is going to seek further information on behalf of WPC.	2097/23

	<p>Cllr Smith is working towards securing funding for the £1.5m WSCP Project via UKSPF and Crowdfunding. He intends to set up meetings with RVBC to progress forwards.</p> <p>Cllr Highton talked about the long standing struggles local retailers and high street business owners have had to contend with the perennial installation of temporary traffic lights due roadworks around Accrington Road areas.</p> <p>Cllr Highton highlighted the funds available for the Kings Coronation and asked for these details to be publicised. ACTION: Clerk to place info on WPC website and FB Page.</p>	<p>2098/23</p> <p>2099/23</p> <p>2100/23</p>
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14. Whalley Parish Council Vacancies

	The Parish Council has a vacancy for one Parish Councillor. WPC will continue to advertise this vacancy on WPC website and FB page.	2101/23
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15. Monthly Financial Report

	<p>It was resolved to Authorise Accounts, Payments, Receipts & Balances for December 2022 & January 2023.</p> <p>WPC are in the process of making online banking arrangements as Nat West Clitheroe is due to close in Feb 2023.</p> <p><u>December 2022</u></p>	2102/23
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Whalley Parish Council				Cash Book		DECEMBER 2022		
Approved Minutes Ref No:								
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total
					£	£	£	£
DD	01/12/2022		Easyweb	Website Services	(69.59)			(69.59)
3786	20/12/2022		E Haworth	Salary	(818.11)			(818.11)
3786	20/12/2022		E Haworth	Home office	(58.33)			(58.33)
3787	20/12/2022	MEM242400-1	E Haworth	Reimbursement SLCC Membership	(183.00)			(183.00)
3787	20/12/2022	ZB292573	E Haworth	Reimbursement ICO Membership	(40.00)			(40.00)
3788			HMRC	Tax £204.40 ENI £36.50	(240.90)			(240.90)
3789		JM2104	Whalley Educational Foun	Room Hire	(26.00)			(26.00)
				Movement in Month	(1,435.93)	0.00	0.00	(1,435.93)
				Cash Book Balance at START of Month	67,906.95	1,095.00	24,125.75	93,127.70
				Cash Book Balance at END of Month	66,471.02	1,095.00	24,125.75	91,691.77

January 2023								
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total
					£	£	£	£
DD	01/12/2022		Easyweb	Website Maintenance	(73.19)			(73.19)
3790			E Haworth	Salary	(818.11)			(818.11)
3791			HMRC	Tax £204.40 ENI £36.50	(240.90)			(240.90)
3790			E Haworth	Home office, Internet, M	(58.33)			(58.33)
3792		956	Stately Lighting Ltd	Installation & removal o	(1,938.00)			(1,938.00)
3793		90102403	E-On Next	Vale Gardens	(15.56)			(15.56)
3794		JM2128	Whalley Educational Foundation	WPC Meetings	(26.00)			(26.00)
3795		3	Abbey Gardening Services Ltd	Church Grounds Oct 20	(349.20)			(349.20)
3795		4	Abbey Gardening Services Ltd	Vale Gardens Oct 2022	(327.60)			(327.60)
3795		8	Abbey Gardening Services Ltd	Church Grounds Nov 20	(349.20)			(349.20)
3795		9	Abbey Gardening Services Ltd	Vale Gardens Nov 2022	(327.60)			(327.60)
3795		12	Abbey Gardening Services Ltd	Church Grounds Dec 20	(349.20)			(349.20)
3795		13	Abbey Gardening Services Ltd	Vale Gardens Dec 2022	(327.60)			(327.60)
			Movement in Month		(5,200.49)	0.00	0.00	(5,200.49)
			Cash Book Balance at START of Month		66,471.02	1,095.00	24,125.75	91,691.77
			Cash Book Balance at END of Month		61,270.53	1,095.00	24,125.75	86,491.28
16.	Next Meeting Dates							
	It was resolved to approve the date of the next meeting Thursday 16 th February 2023 at 7.30pm at Whalley Old Grammar School.							2103/23

Signed by Chairman.....Cllr Martin Highton

Date.....

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