



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 15th February 2024 in the Lower Garden Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Brown, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Carlton, Cllr Smith, Borough Cllr Atherton, Borough Councillor Hindle. In Attendance: Borough Councillor Aaron Wilkins-Odudu, 7 members of the public.	2404/24
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2405/24
3.	To Approve the Minutes of the Previous Parish Council Meetings	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 18 th January 2024.	2406/24
4.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee meeting held Thursday 18 th January 2024.	2407/24
5.	To Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person).	
	A resident discussed concerns over the Cemetery at Calderstones. WPC are to make further enquiries.	2408/24
	A visitor discussed concerns of obstructive constructions potentially causing flooding issues on the banks of the River Calder. WPC are to investigate. LCC Cllr Mirfin to discuss with Flood Leads and appropriate LCC representatives.	2409/24

	It was reported that the Station is running normally. There are rail replacement weekend buses running from the Station to Bolton and Manchester until 25/2/2024.	2410/24
6.	Partnership Meetings	
	Reports were received from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates. Cllr Vickers attended the Parish Liaison Meeting. Items discussed included Affordable Housing, Housing Register, Homelessness, and a Settlement Study that is scheduled to determine strategy for the Local Plan . Councils are to define the settlements in their area and provide information as to how those settlements are served by shops / leisure / schools etc. Further information is awaited.	2411/24
	LC Cllr Mirfin reported that there is a focus on Measles awareness due to the growing number of infections and the seriousness of the highly contagious disease caused by a virus. LC Cllr Mirfin reported that he has received many complaints about the footpaths on Station Road and they are due to be resurfaced along with patching on Station & Mitton Road. Cllr Mirfin has requested that LCC employ more Highway Inspectors to inspect works and repairs that are sub-standard.	2412/24
7.	Speeding/SpID Plates/Lighting Columns/Joint Working Group	
	It was reported that the SpID on Mitton Road is now installed for a period of 2 weeks. Statistics for this period will be provided for review. Enquiries are being made to source, order and install 8 back plates so that other locations in the village can be monitored by the SpID.	2413/24
8.	RVBC CIA Response to Licensing Correspondence	
	A discussion was had about the correspondence with RVBC re licensing in Whalley whilst the Cumulative Impact Assessment is in place. WPC are to continue in their correspondence with RVBC on this matter.	2414/24
9.	Planning Permission Whalley Sports Park	
	We are awaiting an update on the preparation of the planning application for the Sports Park and will advise in due course.	2415/24
	Strategic Leisure Limited has been commissioned by Ribble Valley Borough Council to undertake a feasibility study on the future of Ribblesdale pool and other sport and physical activity facilities. As part of this project, they have been asked to undertake an audit of the community facilities (e.g. village/community/parish halls) in Whalley to determine the current provision, quality and its usage to help build an accurate picture of the facilities accessible to the community, suitable for physical activity. An initial site visit and consultation has been arranged for Thursday, February 22nd 2024. Cllr Highton will attend.	2416/24

10.	Consultation on removal of restriction on Hackney Carriage Numbers																																																																																																																															
	WPC reviewed their input on the consultation to the Licensing Committee of Ribble Valley Borough Council. They advocate for maintaining the current limitations on issuing Hackney Carriage vehicle licenses within the Council. Additionally, WPC recommend that RVBC should be responsible for assessing whether the existing cap of 53 licenses is still appropriate, considering factors such as demand and numerical analysis.	2417/24																																																																																																																														
11.	WPC Policy Documents – Standing Orders																																																																																																																															
	It was resolved that the revised Standing Orders adapted from NALC Model Regulations 2018 for England are adopted by the Council.	2418/24																																																																																																																														
12.	Benches																																																																																																																															
	It was resolved to approve the purchase of three new benches at a cost of £555 each (£1665 total) under the power of the Parish Council Act 1957 (1) as budgeted 2023/24.	2419/24																																																																																																																														
13.	A Boards & Advertising																																																																																																																															
	Cllr Mirfin has requested a copy of the regulations for advertising on the highway from LCC.	2420/24																																																																																																																														
14.	Annual Parish Meeting																																																																																																																															
	It was resolved that the Annual Parish Meeting would be held on Thursday 2 nd May 2024 at 7pm. Consideration of an appropriate speaker is to be given and decided at the next meeting.	2421/24																																																																																																																														
15.	Monthly Financial Report																																																																																																																															
	<p>It was resolved to Authorise Accounts, Payments, Receipts & Balances for February 2024.</p> <table border="1"> <thead> <tr> <th colspan="2">Cash Book</th> <th colspan="4">FEBRUARY 2024</th> </tr> <tr> <th>Payee / Payer</th> <th>Description</th> <th>NW Curr £</th> <th>NW QE2 £</th> <th>Skipton £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>Easyweb</td> <td>Website Maintenance</td> <td>(90.71)</td> <td></td> <td></td> <td>(90.71)</td> </tr> <tr> <td>E Haworth</td> <td>Salary £886.74-£34.44 salary overp</td> <td>(852.30)</td> <td></td> <td></td> <td>(852.30)</td> </tr> <tr> <td>E Haworth</td> <td>Office Expenses</td> <td>(58.33)</td> <td></td> <td></td> <td>(58.33)</td> </tr> <tr> <td>HMRC</td> <td>IT£223.40 NIE£6.90 ENIE£49.55</td> <td>(279.85)</td> <td></td> <td></td> <td>(279.85)</td> </tr> <tr> <td>E-On Next</td> <td>Vale Gardens Electricity</td> <td>(18.09)</td> <td></td> <td></td> <td>(18.09)</td> </tr> <tr> <td>Abbey Gardening Services</td> <td>Church Grounds Maintenance</td> <td>(349.20)</td> <td></td> <td></td> <td>(349.20)</td> </tr> <tr> <td>Abbey Gardening Services</td> <td>Vale Gardens Grounds Maintenanc</td> <td>(346.80)</td> <td></td> <td></td> <td>(346.80)</td> </tr> <tr> <td>Ribble Valley Rail</td> <td>Grant</td> <td>(200.00)</td> <td></td> <td></td> <td>(200.00)</td> </tr> <tr> <td>Whalley in Bloom</td> <td>Grant</td> <td>(1,200.00)</td> <td></td> <td></td> <td>(1,200.00)</td> </tr> <tr> <td>Whalley & District Open G</td> <td>Grant</td> <td>(1,000.00)</td> <td></td> <td></td> <td>(1,000.00)</td> </tr> <tr> <td>Whalley & District Lions</td> <td>Grant</td> <td>(300.00)</td> <td></td> <td></td> <td>(300.00)</td> </tr> <tr> <td>Whalley Parish Church Co</td> <td>Grant</td> <td>(750.00)</td> <td></td> <td></td> <td>(750.00)</td> </tr> <tr> <td>Little Green Bus</td> <td>Grant</td> <td>(300.00)</td> <td></td> <td></td> <td>(300.00)</td> </tr> <tr> <td>LCC</td> <td></td> <td>(70.00)</td> <td></td> <td></td> <td>(70.00)</td> </tr> <tr> <td>WEF</td> <td>Room Hire</td> <td>(26.00)</td> <td></td> <td></td> <td>(26.00)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td>Movement in Month</td> <td>(5,841.28)</td> <td>0.00</td> <td>0.00</td> <td>(5,841.28)</td> </tr> <tr> <td></td> <td>Cash Book Balance at START of Month</td> <td>10,916.44</td> <td>1,095.00</td> <td>54,819.15</td> <td>66,830.59</td> </tr> <tr> <td></td> <td>Cash Book Balance at END of Month</td> <td>5,075.16</td> <td>1,095.00</td> <td>54,819.15</td> <td>60,989.31</td> </tr> </tbody> </table>	Cash Book		FEBRUARY 2024				Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £	Easyweb	Website Maintenance	(90.71)			(90.71)	E Haworth	Salary £886.74-£34.44 salary overp	(852.30)			(852.30)	E Haworth	Office Expenses	(58.33)			(58.33)	HMRC	IT£223.40 NIE£6.90 ENIE£49.55	(279.85)			(279.85)	E-On Next	Vale Gardens Electricity	(18.09)			(18.09)	Abbey Gardening Services	Church Grounds Maintenance	(349.20)			(349.20)	Abbey Gardening Services	Vale Gardens Grounds Maintenanc	(346.80)			(346.80)	Ribble Valley Rail	Grant	(200.00)			(200.00)	Whalley in Bloom	Grant	(1,200.00)			(1,200.00)	Whalley & District Open G	Grant	(1,000.00)			(1,000.00)	Whalley & District Lions	Grant	(300.00)			(300.00)	Whalley Parish Church Co	Grant	(750.00)			(750.00)	Little Green Bus	Grant	(300.00)			(300.00)	LCC		(70.00)			(70.00)	WEF	Room Hire	(26.00)			(26.00)						0.00		Movement in Month	(5,841.28)	0.00	0.00	(5,841.28)		Cash Book Balance at START of Month	10,916.44	1,095.00	54,819.15	66,830.59		Cash Book Balance at END of Month	5,075.16	1,095.00	54,819.15	60,989.31	2422/24
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16.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • RAG Updates • Trading Standards/Consumer Alerts • RV Updates • Neighbourhood/Stay In The Know updates • TTRO - Initial Notification - Pendle Drive, Whalley 12.02.24 - 01.03.24 • Admirals Wood New Ownership • Swimming Provision in Ribble Valley Survey • Ribble Valley Sport & Physical Activity Facilities Feasibility Study • Bins – 2 King Street • Business Crime Conference Invitation • Buckingham Palace Royal Garden Party invite 2024 <p>Cllr Ball noted that the proposed renovation of the churchyard path, which was under consideration for flagging, would necessitate a faculty decision. However, there was a consensus that further investigation was needed before proceeding with an application to the Diocese, especially considering that the church is a listed building. Cllr Ball is to call a meeting of the Churchyard Committee.</p> <p>Cllr Vickers reported that the Barrett estate at Lamb Roe is nearing completion. The footpath down to the railway line is now complete. Outdoor gym equipment has been installed around the development.</p> <p>Cllr Brown reported that she has been contacted by a resident (email previously circulated to Cllrs) on Back King Street with regards to the level of traffic on the section between the part that joins the main road and the corner where the matter of concern meets it. It was commented that it is an extremely busy corner and many times when residents try to enter from the main road, they can be forced to reverse back onto the main road of King Street. The Council have sought advice from RVBC and understand that as it is an unadopted road with unregistered sections, it is a civil matter and residents will have to seek their own legal advice.</p> <p>Cllr Brown reported that she has received thanks from the recipients of the grant monies approved by the Council.</p> <p>Cllr Allen reported that double parking and inconsiderate parking on Woodland Park is causing issues for pedestrians, pedestrians with prams and wheelchairs and other road users. The traffic wardens are to be informed and further monitoring of the situation before approaching the Police.</p> <p>Cllr Threlfall reported that LCC had been jetting gullies on Mitton Road.</p> <p>Cllr Highton has received complaints from residents around Calder Vale of waste bins being left on the street outside of the days of refuse collections. This has been raised with RVBC.</p>	<p>2423/24</p> <p>2424/24</p> <p>2425/24</p> <p>2426/24</p> <p>2427/24</p> <p>2428/24</p> <p>2429/24</p>

17.	Employment Matters	
	It was resolved to exclude Press & Public for this item as the Council discussed ongoing employment matters. The notes for this item are private and confidential as may prejudice an ongoing employment tribunal. Appendix A-17-2430/24	2430/24
18.	Next Meeting Dates	
	It was resolved to approve the date of the next Parish Council meeting of Thursday 21 st March 2024 at 7.30pm at Whalley Old Grammar School.	2431/24

Meeting Closed 9.40pm

Signed by Chairman:

Date:

Councillor Martin Highton