

Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
 Thursday 16<sup>th</sup> February 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

### Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
 before the meeting.

<b>1. Attendance &amp; Apologies</b>	
Present: Cllr Highton (Chair), Cllr Brown, Cllr Smith, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Allen, Cllr Ball, Cllr Carlton. In Attendance: Liz Haworth (Clerk & RFO), Cllr Mirfin, Cllr Berryman, Cllr Hindle, Sgt Kevin Day, PCSO Katie Ferguson and 9 members of the public.	2104/23
<b>2. Declaration of Interests</b>	
To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda. Cllr Brown declared an interest in item 9 as a Trustee of WEF.	2105/23
<b>3. To Approve the Minutes of the Previous Parish Council Meeting</b>	
It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 19 <sup>th</sup> January 2023 and were signed by the Chair.	2106/23
<b>4. To Receive the Minutes of other Committees</b>	
It was resolved to accept and receive the minutes of the Planning Committee meeting held Thursday 19 <sup>th</sup> January 2023.	2107/23
<b>5. To Adjourn the Meeting for Public Discussion</b>	
To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
Residents off Wiswell Lane wish to press the issue of a lamppost that was removed off Wiswell Lane and poses a danger to pedestrians on the pavements on this part of the road as it is very dark in this residential section.	2108/23
Members of RAG updated the Council on matters around Queen Street and The Aviary. Andrew Dent from RVBC Environmental Health is having two noise monitors installed in the area to record the noise disturbances. Another resident complained about the unsanitary state the street is left in after nights out and vomit laden pavements. ACTION:	2109/23

	<p>Clerk to write to RVBC EH Dept to ask whose responsibility this is to cleaned properly after patrons leave the Aviary.</p> <p>The Train Station is going to have additional carriages running on the trains and there has been further talks about the Hellifield – Carlisle route. The notice board needs some attention and further strikes are due over the Easter period.</p> <p>Dog fouling is an issue around the village and at the woodland area off Calderstones Park. ACTION: Clerk to contact dog warden to ask for signage.</p>	<p>2110/23</p> <p>2111/23</p>
<b>6.</b>	<b>Partnership Meetings</b>	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Hindle reported on Ebenezer Chapel at Billington and what a great resource it is to become for all members of the community.</p> <p>Cllrs Hindle, Mirfin &amp; Berryman are all supporting the QEII request for funding to try and secure a significant sum to embrace a community project on the site off Station Road.</p> <p>Cllr Smith and other members of the sports clubs at QEII have been working on the application and supporting documents to try and secure funding for the long awaited project to develop the main remaining Local Green Space, the Sports and Recreation space on Mitton Road, comprising the QEII Playing Fields.</p> <p>Police Partnership meeting at the Police Station attended by Cllrs Brown, Highton &amp; Smith - Sgt Day updated WPC of changes to be made within the Police Force teams in the Ribble Valley. Funding has been approved for CCTV at the Abbey and looking to site another near the school facing the Sands area to prevent anti-social behaviour.</p> <p>Borough Councillors attended an Anti-Social Summit at Accrington to address ways of combatting these types of behaviours through better working community partnerships.</p> <p>Cllr Mirfin asked that sports groups contact him for funds remaining in the LCC Members Grant Scheme. <a href="https://www.lancashire.gov.uk/council/grants/local-member-grants-scheme/">https://www.lancashire.gov.uk/council/grants/local-member-grants-scheme/</a></p> <p>Cllr Threlfall/Highton attended the Parish Liasion meeting. They discussed Parish Elections, Council Standards, 20mph for villages, HARP, SPids, survey requirements on lighting columns, HARP Special Planning Meeting, Kings Lunch Coronation 6<sup>th</sup> May, Big Help Out- Town/Village Tidy Ups.</p>	<p>2112/23</p> <p>2113/23</p> <p>2114/23</p> <p>2115/23</p> <p>2116/23</p> <p>2117/23</p> <p>2118/23</p>
<b>7.</b>	<b>Speeding/SPiD Update</b>	
	<p>Cllr Threlfall &amp; Cllr Highton met with Rennie Pinder to assess suitable locations for SPid. Whalley currently has 2 locations available with plates already fixed on Mitton Road and Manor Road/Accrington. The SPids are to be erected in the coming week for a period of 8 days recording data for analysis.</p>	<p>2119/23</p>

<b>8.</b>	<b>Kings Coronation Grants</b>																
	<p>Grant application were considered for the Kings Coronation Celebrations May 2023. It was resolved to approve the following grants;</p> <table border="0"> <tr> <td>Friends of Woodland</td> <td>Picnic on the Park Event</td> <td>£750</td> </tr> <tr> <td>Elevensies</td> <td>Afternoon Tea</td> <td>£500</td> </tr> <tr> <td>Whalley Chamber of Trade</td> <td>Flags &amp; Bunting</td> <td>£500</td> </tr> <tr> <td>Vale House Residents Ass</td> <td>Indoor Coronation Event</td> <td>£175</td> </tr> <tr> <td>Neighbourhood Residents Club</td> <td>Coronation Event</td> <td>£200</td> </tr> </table> <p>These will be paid with next months accounts.</p>	Friends of Woodland	Picnic on the Park Event	£750	Elevensies	Afternoon Tea	£500	Whalley Chamber of Trade	Flags & Bunting	£500	Vale House Residents Ass	Indoor Coronation Event	£175	Neighbourhood Residents Club	Coronation Event	£200	2120/23
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<b>9.</b>	<b>Whalley Educational Foundation</b>																
	Members of the Council were provided with figures and were updated with the outcome of the tenders sent out to and received back by building companies. A tender has been accepted and it was resolved to provide funding for the building contract on works to the Ladies and Pre-School Toilets at The Old Grammar School.	2121/23															
<b>10.</b>	<b>Defibrillator</b>																
	<p>The defibrillator has now been installed for public use and access on the external of 22 Mitton Road Business Park. (The first unit on the left as you enter from the main access) Thankyou to Emma at Whalley Home Improvements for providing the electricity supply.</p> <p>Training dates are to be arranged for the use of defibrillator in due course.</p>	2122/23															
<b>11.</b>	<b>Suicide Prevention &amp; Mental Health Awareness</b>																
	Cllr Mirfin updated WPC with his proposal to RVBC to promote mental health awareness. Cllr Carlton is to prepare information for WPC to support this.	2123/23															
<b>12.</b>	<b>Joint Burial Ground Committee</b>																
	Cllr Highton updated on the JBC. Whalley's members of this committee are to be Cllr Highton, Cllr Threlfall, Cllr Allen. Cllr Carlton & Cllr Vickers.	2124/23															
<b>13.</b>	<b>QEII Goal Posts</b>																
	It was resolved to transfer ownership of the goal posts to Whalley Junior Football Club.	2125/23															
<b>14.</b>	<b>WPC Policy Documents – Financial Regulations</b>																
	It was resolved to adopt the revised financial regulations adapted from NALC Model Regulations Financial Regulations 2019 for England.	2126/23															
<b>15.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate</b>																
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <p>Report sent in by Cllr Ball; Adam Cottam Almshouses -The Charity Commission (CC) requires an independent assessment of the Trust's accounts because the income for</p>	2127/23															

	<p>2021-22 exceeded the CC threshold of £25k (£90K raised for the re-roof). Alan Rodgers has been instructed to undertake this assessment on behalf of the Trust. Churchyard Committee- Tree stump now totally removed although a large pile of debris has been left. Trees overhanging allotments have been pruned to reduce the canopy and provide more light. New flags for churchyard paths have been laid; this completes the replacement of flags stolen earlier last year.</p> <p>Cllr Threlfall updated on Village Hall Committee meeting. They required 2 new trustees. Confirmed gift and loan to WEF.</p> <p>Cllr Highton advised that RV are running a session for perspective candidates running for election 13<sup>th</sup> March. Key dates then are 27/3 – 4/4 to return forms.</p> <p>Electorates need photo ID to vote.</p> <p>Cllr Brown also updated on Ebenezer Chapel with two youth workers taking youth referrals and working with local senior schools. Partnership meeting at Police Station with Whalley being identified for additional CCTV.</p> <p>Further to ongoing complaints and breaches the Clerk reported Taxi Enforcement at RVBC are in the process of getting breaches of traffic regulations added to RVBC Taxi and PH driver conditions, to give authority to issue infringement notices for traffic offences such as parking on double yellow lines and causing an obstruction etc. A PH driver has been issued with a fixed penalty notice for parking on double yellow lines by the police. This is to be continually monitored.</p> <p>RE Parish Council query - Temporary Closure - Footpaths 3-45-FP30, FP28 &amp; FP31 Whalley, Ribble Valley to PROW – Response received – ‘In practice Public Footpaths 3-45-FP28 and 3-45-FP 31 are open and available for public use and are on land under separate ownership. I'm not aware of any plans to restrict access along FP's 28 and 31 in connection with the existing development. The paths have been inspected by the Public Rights of Way Team this week and a pedestrian route alternative path was available and signed close to 3-45-FP 30.’</p>	<p>2128/23</p> <p>2129/23</p> <p>2130/23</p> <p>2131/23</p> <p>2132/23</p>
<b>16.</b>	<b>Whalley Parish Council Vacancies</b>	
	The Parish Council has a vacancy for one Parish Councillor. This position can be filled by co-option. To continue advertising to recruit a new member.	2133/23
<b>17.</b>	<b>Monthly Financial Report</b>	
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for February 2023. WPC now authorised to use Nat West Bankline for Communities for online banking as per Financial Regulations updated version.	2134/23

Whalley Parish Council				Cash Book	FEBRUARY 2023			
Approved Minutes Ref No:								
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total
					£	£	£	£
DD			Easyweb	Website Maintenance	(73.19)			(73.19)
			E Haworth	Salary	(818.11)			(818.11)
			E Haworth	Home office	(58.33)			(58.33)
		5225938	E Haworth	Reimbursement - Ink Cartridges	(45.98)			(45.98)
		1000115829	E Haworth	Reimbursement - Defibshop - Defit	(594.00)			(594.00)
		BK209131-1	E Haworth	SLCC - CilCA Portfolio Course	(300.00)			(300.00)
			HMRC	Tax £204.40 ENI £36.50)	(240.90)			(240.90)
		95345247	E-On Next	Vale Gardens	(15.24)			(15.24)
		JM2155	Whalley Educational Foun	WPC Meetings	(26.00)			(26.00)
		100006	Avon Electrical Ltd	Installation of defibrillator	(270.00)			(270.00)
3796			Whalley District & Lions Club		(300.00)			(300.00)
3797			Ribble Valley Rail		(200.00)			(200.00)
3798			Whalley Table Tennis Club		(500.00)			(500.00)
3799			Whalley In Bloom		(1,100.00)			(1,100.00)
		39	Abbey Gardening Services	Vale Garden Ground Maintenance	(327.60)			(327.60)
		38	Abbey Gardening Services	Parish Church Ground Maintenance	(349.20)			(349.20)
			<b>Movement in Month</b>		<b>(5,218.55)</b>	<b>0.00</b>	<b>0.00</b>	<b>(5,218.55)</b>
			Cash Book Balance at START of Month		61,270.53	1,095.00	24,125.75	86,491.28
			<b>Cash Book Balance at END of Month</b>		<b>56,051.98</b>	<b>1,095.00</b>	<b>24,125.75</b>	<b>81,272.73</b>

**18. Next Meeting Dates**

It was resolved to approve the date of the next meeting Thursday 16<sup>th</sup> March 2023 at 7.30pm at Whalley Old Grammar School.

2135/23

Meeting closed at 9.30pm.

Signed by Chair Cllr Martin Highton.....Date.....