



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 17th February 2022 in the Calder Room, Whalley Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

1.	Attendance & Apologies	
	Present: Cllrs Martin Highton (Chairman), June Brown (Vice Chairman), Cliff Ball, John Threlfall, Caroline Allen, Jonathan Smith. In Attendance: Liz Haworth, Parish Clerk & RFO, 3 members of the public & Borough Cllr Ged Mirfin. Apologies: Borough Cllr David Berryman, Tracey Whistlecraft.	
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	1827/22
3.	To Approve the Minutes of the Previous Meeting	
	It was resolved to approve the meeting minutes of 20 th January 2022.	1828/22
4.	To Receive the Minutes of other Committees	
	It was resolved to receive and accept the minutes of the Planning Committee of 20 th January 2022.	1829/22
5.	To Adjourn the Meeting for Public Discussion	
	Meeting adjourned for members of the public to speak at the meeting in respect of items on the agenda. (5 mins per person) It was noted that there remains an issue with the bin on King Street near the bus shelter. Martin Highton to contact Mr Heap at RVBC to resolve. The future of the carpark close to The Sidings was discussed.	1830/22

6.	Partnership Meetings	
	<p>Verbal Reports were received from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison meeting updates.</p> <p>Ged Mirfin – Attended the Licensing Committee along with two RAG representatives. He urged the borough to set up a ‘responsible authority’ system because the impact assessment report would not necessarily address some of the problems highlighted by residents. The issue remains ongoing.</p> <p>RVBC are recruiting a new lawyer that also specialises in Licensing.</p> <p>LCC have grant monies available. The initiative, the Local Member Grants Scheme, will see each county councillor being given an annual budget so they can provide funds to groups in their area. These grants can be used to fund everything from games equipment and books to computer tablets or trips out.</p> <p>Application info available here; https://www.blogpreston.co.uk/2022/01/lancashire-county-council-opens-small-grants-to-organisations-in-preston-and-lancashire/</p> <p>The Borough Councillor intends to hold a public meeting week commencing 21/2/22 to discuss and highlight the issues with the planning application process. In particular with reference to the Development on Accrington Road, Whalley application 3/2021/1277 and invite members of the community and flooding committees.</p> <p>Cllr Mirfin has scheduled a meeting next week with Rachel Crompton for an on-site visit to Accrington Road to walk her around the problematic issues.</p> <p>Highways update – road resurfacing has been planned in for Station Road, Mitton Road, Abbeyfields Estate with the 2022/23 budget.</p> <p>LCC has procured new machinery to assist with blocked drains and will be in operation throughout Whalley over the coming weeks.</p> <p>LCC Council Tax is increasing Apr 2022/23.</p> <p>Parish Liaison meeting – HARP – no decisions made.</p> <p>Whalley In Bloom – wish to have the remnants of the Yew Tree from the Christmas Tree area removed to better able to plant the area.</p> <p>Whalley Educational Foundation- The hire of the room for Parish Council Meetings is to increase from £15 - £26 per session.</p>	1831/22
7.	Reports by Cllrs & Clerk as INFORMATION only	
	<p>Items arisen since the last meeting for information only, not debate or decision, that may result in future agenda item.</p> <p>Cllr Smith has requested that we discuss the future of the QEII Trust, the WSCP CIO and the Whalley Sports Club Private Trust (1922) at our March meeting. An</p>	1832/22

	<p>email has been circulated with links and attachments to all Cllrs in order to prepare in advance of the next meeting. Priority is to build the pathways around the QEII to improve access. Funds of £15,000 have been secured for this purpose.</p> <p>Adam Cottam Almshouses Report- The Trust met in Church on Wednesday 2nd February (for the first time since early 2020) to discuss the re-roofing project. The Almshouses contractor has advised that work will commence with the scaffolding and tenting on 11th April; this will be complete by 19th April. A roofing contractor has been selected to remove the old roof and install the new roof using selected re-constituted stone flags. This contractor has offered to buy the old flags; this will help towards overall project cost. The Trust Insurance Company has been advised of the re-roofing project. (Cllr Ball)</p> <p>Churchyard Committee Report- Thieves stole flags from the Churchyard paths on the night of Thursday, 10th February. The Almshouses contractor has been asked to provide an estimate to provide 'new' flags and make good. One tree close to the West entrance to the Churchyard has been condemned. Roy Cattermole has been tasked to remove it but no date/time given despite repeated requests. Roy will cut back the canopy shielding the allotments at the rear of the Churchyard. (Cllr Ball)</p> <p>Cllrs Highton, Threlfall & Allen met with Anderson Associates Consultants to formulate a report on how to improve Whalley's green and community spaces and general development of the village.</p> <p>Core Strategy – WPC to revisit and review Local Plan. Consultation period starting imminently.</p> <p>The library has Lat Flo tests available.</p> <p>Cllr Ball reported concerns with delivery drivers parking inappropriately on Mitton Road.</p> <p>Cllr Brown reported that PSCO Shaun Coffey has had a presence in the village.</p> <p>Gill Smith resigned from her position as Parish Councillor on 21st January 2022. Members of the Parish Council thank her for all her hard work in her time as a Parish Councillor.</p> <p>The Clerk reported that the position could now be filled by co-option. Details of the vacancy will be posted on the noticeboard and website.</p> <p>Existing WPC Policies will be reviewed over the forthcoming months.</p> <p>Updated Whalley Electorate figures 2022 3088 with 384 being age 75+ 2090 properties</p>	
8.	Benny's Bar	
	No updates were received on behaviours following the agreement from Meeting on Monday 13 th December 2021 with the solicitor and licensee of Benny's Bar.	1833/22

9.	ASB Meeting Dates	
	Clerk requested to contact Colin Hirst to find out who has taken over from Dilys and will be re-organising the ASB Meeting that was cancelled and due to be hosted by Ribble Valley Borough Council on Friday 3 rd December 2021.	1834/22
10.	Adam Cottam's Almshouses Trust	
	It was resolved that Cllr Caroline Allen would be appointed new trustee to represent Adam Cottam's Almshouses Trust. Proposed by Cllr Highton, Seconded by Cllr Ball.	1835/22
11.	Queens Platinum Jubilee	
	<p>A discussion took place around the forthcoming Platinum Jubilee Celebrations.</p> <p>It was reported residents on Calderstones Park are well advanced with their events and WPC propose and resolved to offer a £500 donation as a contribution to support the Jubilees weekend events.</p> <p>Cllr Ball has spoken with Paul of Cosgrove's regarding the shops trimming up but there does not appear to be any volunteers for taking on the wider Community events such as the Procession and Community lunch in the Abbey.</p> <p>Whilst WPC encourage and fully support Platinum Jubilee Celebrations it is proving difficult to facilitate the organisation of central village community events with lack of volunteers able to lead on task events and it is appreciated that other sections of the community are hosting their own various activities throughout this period.</p> <p>The Parish Council proposes to help and support with the advertising of all village events throughout the Jubilee Celebration period in the form of a leaflet/newsletter/brochure. WPC would request that all events are emailed to the Parish Clerk with a brief description of where/when/what activities are to be held in order to compile a version of 'what's going on' list in date order of the weekends activities. All Cllrs agreed to assist with the gathering of information. A FB post requesting information may assist with this.</p>	1836/22
12.	Highways Conference	
	It was resolved that Cllrs John Threlfall and June Brown would accept the Invitation of the Parish and Town Council Conference: 'Highways Special' Saturday 19th March in The Exchange, County Hall, Fishergate, Preston. 09:30 to 14:30 including lunch.	1837/22
13.	Defibrillators	
	WPC are reviewing the number of defibrillators and their location around Whalley after it was reported that the defibrillator on the Bus Station had been vandalized and required new part to put it back in commission. It was resolved to order the parts and found that they are on a 12 week lead time.	1838/22

	It was resolved to investigate the purchase of a new defibrillator that can bridge the gap of the long wait time, availability permitted. It was resolved that WPC would adopt the defibrillator at The Sidings as requested (need to confirm that Mantle Packaging are happy to continue supplying the power to the defibrillator).		
14.	New Email Addresses for Councillors		
	It was recorded and noted that the set-up of emails by Easyweb adding name.surname@whalleyparishcouncil.org.uk accounts for all Councillors was now in place. It was resolved that all Councillors would ensure that their email addresses were set up and in use by the next meeting.	1839/22	
15.	WPC Policy Documents		
	Cllrs Threlfall, Brown & Allan attended a training session on the Code of Conduct. It was resolved for Whalley Parish Council to receive, approve and adopt Ribble Valley Borough Councils adopted Code of Conduct.	1840/22	
16.	Parish Council Bank Accounts		
	It was resolved to update the banking arrangements with both the Nat West and Skipton Building Society accounts. To remove (David Sleight & Mandy Richardson) and add new signatures (Liz Haworth) and change the correspondence address to the Clerks home address.	1841/22	
17.	Parish Councils Records		
	It was resolved that Cllr Martin Highton and the Parish Clerk would make arrangements for the transfer of old/archive records to Lancashire Archives Facility.	1842/22	
18.	Monthly Financial Report		
	Accounts, Payments, Receipts & Balances were approved for February 2022.	1843/22	
DD	Easyweb	Website Maintenance	(37.20)
3700	E Haworth	Salary	(919.88)
3701	E Haworth	Home office	(43.33)
3701	E Haworth	Internet	(10.00)
3701	E Haworth	Mobile rental	(5.00)
3702	E Haworth/Currys	Reimbursement Laptop & Mouse	(718.99)
3702	E Haworth/Defib Store	Reimbursement Defib pads & charge stick	(136.80)
3703	HMRC	(NICS £44.31)	(44.31)

3704	Whalley Educational Foundation	WPC Meetings Inv JM1869	(45.00)
3705	Adam Cottam's Almshouses Trust	Grant	(20,000.00)
3706	Whalley In Bloom	S137 Grant	(1,150.00)
3707	Whalley Table Tennis Club	S137 Grant	(500.00)
3708	Whalley & District Lions Club	S137 Grant	(360.00)
3709	Ribble Valley Rail	S137 Grant	(150.00)
3710	Whalley Educational Foundation	S137 Grant	(1,800.00)
	Movement in Month		(25,920.51)
	Balances	Nat West £64,591.44	
		Nat West QEII £0	
		Skipton £24,006.74	
19.	Next Meeting Dates		
	The council approved the date of the next meeting to be held 17 th March 2022 at 7.30pm at Whalley Old Grammar School in The Calder Room. Meeting Closed at 22:00		1844/22

Signed by Chairman..... Martin Highton Date