

Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
 Thursday 17<sup>th</sup> August 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
 before the meeting.

Before the meeting commenced a minute's silence was held out of respect for the passing of  
 Cllr Jonathan Smith's wife, Sue, this week. Our sincere condolences to Jon and his family and friends  
 at this very sad time.

<b>1.</b>	<b>Attendance &amp; Apologies</b>	
	Present: Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Allen, Cllr Smith. In Attendance: Liz Haworth (Clerk), 11 members of the public. Borough Cllr John Atherton, Borough Cllr Mark Hindle.	2272/23
<b>2.</b>	<b>Declaration of Interests</b>	
	There were no declarations of disclosable pecuniary, other registrable and non-registrable interests in items for discussion on the agenda.	2273/23
<b>3.</b>	<b>To Approve the Minutes of the Previous Parish Council Meeting</b>	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 20 <sup>th</sup> July 2023 and were thereafter signed by the Chair.	2274/23
<b>4.</b>	<b>To Receive the Minutes of the other Meetings</b>	
	It was resolved to receive the minutes of the Planning committee meeting held 20 <sup>th</sup> July 2023.	2275/23
<b>5.</b>	<b>To Adjourn the Meeting for Public Discussion</b>	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)  A resident from Monks Cross requested a bench be installed on the grass verge, by the cottages on The Sands . ACTION: MH to investigate landowner of this grass verge and consult residents on installing a bench in this location.	2276/23

	<p>Residents of Wiswell Lane thanked the PC for work so far in trying to obtain permission to erect a welcome sign on Wiswell Lane. It has been requested to be lit and with signage of a 'careful driving' nature. It was reported that they had received a letter stating there would be no restrictions on Wiswell Lane once the link road from the bypass to Clitheroe Road was open. Cllr Mirfin said he had conflicting information and would investigate this further. There are blocked drains on Wiswell Lane which have been reported on Love Clean Street App.</p> <p>Residents of Riddings Lane came to discuss ongoing parking issues with Onward Homes which stems from when the developments were owned by RVBC. Various meetings have taken place to try to resolve the issue of parking places allocated in the original planning permission, which have not been imposed. As Onward Homes are the current landowners, it is proposed that a meeting is held with them and Ribble Valley Borough Council, as the previous landowners, to come to some agreement to allocate some land to create more car parking spaces to remedy this issue. Cllr John Atherton is going to work with the residents on this matter as ongoing concerns include the lack of resident parking, access to this congested road for emergency vehicles and refuge collection vehicles.</p> <p>Update on the Train Station was that further train strikes were due 21<sup>st</sup> &amp; 29<sup>th</sup> August.</p>	<p>2277/23</p> <p>2278/23</p> <p>2279/23</p>
<p><b>6.</b></p>	<p><b>Partnership Meetings</b></p>	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Hindle updated WPC on his recent attendance at an event held at Whalley Medical Centre to raise funds for Breast Cancer. Mark commended the organisers on a very successful event raising money for a very worthwhile cause. Cllr Hindle also commented that he had been alerted to a number of abandoned cars in the area which have been reported to the authorities. Overgrown hedges around the villages were also highlighted and WPC will contact the landowners on Accrington Road land agents. LCC will address their responsibilities of overgrown hedgerows once the wildlife breeding season in hedges has ended.</p> <p>Cllr Mirfin reported that he had attended a meeting to discuss the future of Community Police Crime Partnership, a national consultation is underway to consider powers of police crime commissioner in regard to ASB and abuse and violence against women and girls. He talked about the Local Government Combined Authority Tier 1 &amp; Tier Groups. Cllr Mirfin has been involved in Green and Environmental issues around climate change, flood defense and air quality. A public meeting is to be planned re the connecting road from the bypass to Clitheroe Road to discuss and consider road safety measures Date TBC.</p>	<p>2280/23</p> <p>2281/23</p>

	<p>Highways activity includes pothole filling on Station Road, Clitheroe Road and hedge cutting as previously mentioned.</p> <p>Mitton Road and Station Road have been earmarked for resurfacing next year.</p> <p>The Police Partnership meetings are to be re-scheduled and Clerk to follow up with PCSO Katie Ferguson.</p>	2282/23
<b>7.</b>	<b>Speeding/SpID Plates/Lighting Columns/Joint Working Group update</b>	
	<p>Cllr Threlfall updated on SpID locations that have been requested for approval by LCC. He attended the Working Group meeting which aims for 20mph speed limits throughout village, residential and some rural areas. LCC Highways have said that they do not currently support reinforcement of 20mph speed limits due to resources, cost, and management. The group continues to rally support for their mission.</p>	2283/23
<b>8.</b>	<b>Dog Fouling</b>	
	<p>WPC will write in support of the existing PSPO. The Clerk spoke to the dog warden about local dog fouling hotspots. He informed us that they regularly patrol Calderstones as they collect dog loo bins from there. He will continue to monitor The Sands, Calderstones, Mitton Road, Broad Lane and Turkey Lane.</p> <p>He said the Council have been trying to look at alternative solutions such as additional red bins for the bin collection to empty as the provision and emptying of further dog loo bins by RVBC is not an option.</p> <p>A link has been posted on our website and FB page to report dog fouling offences to RV website so members of the public can get involved helping with reporting.</p> <p><a href="https://ribblevalleygov-self.achieveservice.com/service/dog_fouling_report">https://ribblevalleygov-self.achieveservice.com/service/dog_fouling_report</a></p>	2284/23
<b>9.</b>	<b>Planters for Calderstones Woodland Trust</b>	
	<p>It was resolved to contribute two planters to Woodlands Trust quoted by Ark Plastics at a cost of £470 + VAT.</p>	2285/23
<b>10.</b>	<b>Eleveses Community Coffee Morning at Whalley Methodist Church</b>	
	<p>It was resolved to help the Eleveses buy the 2 Copyright Licences required to hold cinematic events. The Video and Music Licenses needed for a year would cost £150.</p>	2286/23
<b>11.</b>	<b>Whalley Bell Centenary Appeal</b>	
	<p>It was resolved that the appeal should apply for funding under the S137 grant funding scheme in Nov/Dec to be considered alongside other community funding applications.</p>	2287/23
<b>12.</b>	<b>Local Delivery/Bio Scheme 2023-24</b>	
	<p>It was resolved to apply for the local delivery scheme and biodiversity grants.</p>	2288/23

<b>13.</b>	<b>Broad Lane Exit on to Mitton Road</b>	
	<p>An update on the feasibility of erecting a traffic mirror on adjacent lamp post was sought from LCC. The request was rejected. They do not consider the use of mirrors on the highway as a substitute for normal good practice. In fact, there are many drawbacks to the use of highway mirrors. These include, but are not limited to, the following:</p> <ul style="list-style-type: none"> <li>• They give a distorted impression of vehicle movements; motorcyclists can appear inconspicuous in a mirror.</li> <li>• The headlights of emerging vehicles could reflect into the eyes of an oncoming motorist, causing considerable confusion and possible accidents.</li> <li>• The emerging driver may come to rely on the mirror, even though it may be partially obscured or no longer be visible.</li> <li>• They are subject to vandalism</li> </ul> <p>Whilst WPC are not necessarily in agreement with the outcome, their decision is final. WPC will consider if there are any other options.</p>	2289/23
<b>14.</b>	<b>Planning Permission Whalley Sports Park</b>	
	This item has been deferred to next month's agenda.	
<b>15.</b>	<b>Remembrance Sunday</b>	
	<p>It was discussed and resolved that the Parish Council would apply for a road closure at a cost of £990 + VAT.</p> <p><b>ACTION:</b> Clerk to apply for a temporary traffic regulation order application with RVBC.</p> <p>Mayor Mark Hindle to join the parade and suggested that we extend an invitation to MP's Nigel Evans and Andrew Stephenson.</p> <p><b>ACTION:</b> Clerk to email both MP's.</p>	2290/23
<b>16.</b>	<b>CCTV</b>	
	There is no update on CCTV to cover the area around The Sands. Still awaiting legal agreement. To be followed up with RVBC.	2291/23
<b>17.</b>	<b>Phone Box on Mitton Road</b>	
	It was resolved that WPC would not adopt the phone box on Mitton Road. It had been requested for adoption last year for the use of a defibrillator and BT refused. As one is now sited on Mitton Road Business Park for public use, we no longer have a need for this purpose. Discussions were had around adoption for other uses, but concerns around other uses attracting ASB and nuisance issues, WPC resolved to agree to its removal.	2292/23
<b>18.</b>	<b>First Aid Training</b>	
	<p>The date is confirmed to provide first aid/defib training on <b>Wednesday 6<sup>th</sup> September 2023</b>. The training sessions are open to the public and will take place over two sessions 6pm and 7.30pm. Each session can hold 15 trainees and is to support the provision of defibrillators throughout the village. Interested parties should register with Cllr Judith Carlton via her email address to be booked on a training session.</p> <p><a href="mailto:judith.carlton@whalleyparishcouncil.org.uk">judith.carlton@whalleyparishcouncil.org.uk</a></p> <p><b>ACTION:</b> Clerk to post on WPC website &amp; FB Page</p>	2293/23

<b>19.</b>	<b>Public consultation of the Flood Investigation and Ordinary Watercourse Regulation Documents</b>	
	WPC are to respond to the consultation documents. ACTION: GM responding with info to the Clerk.	2294/23
<b>20.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only – Not for debate</b>	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <p>Correspondence received and shared with members of the council;  Twmad Grant Fund  Crime Figures  Ribble Valley Borough Council's draft Economic Plan  Welcome to Whalley Road Sign on Wiswell Lane, Whalley LCC response  Correspondence from resident re benches.</p> <p>Cllr Ball reported the Churchyard Committee met for the first time since the pandemic. This was to address the fallen bough in the churchyard and subsequent action after concerns were raised by the Dog Inn. A further tree inspection has taken place and all suggested recommendations will be implemented.</p> <p>The churchyard committee is investigating improving the pathway to the South of the Church via the diocese advisory committee.</p> <p>Clearing of the area to the SW corner of the churchyard is to be undertaken by Abbey Gardening.</p> <p>Cllr Ball also commented on the roundabout at Station Rd/King Street and felt that the road markings could be improved to show priority.</p> <p>Cllr Brown reported that she attended and praised the excellent fundraiser event held at Whalley Medical Centre who raised £1300 for Cancer Breast Care Awareness. June also attended the Whalley In Bloom judging at the Abbey and commented on the excellent display. Judging took place on 8<sup>th</sup> August.</p> <p>Cllr Threlfall reported that he had received complaints about youths riding up and down on electric scooters. This has been reported to the police.</p>	<p>2295/23</p> <p>2296/23</p> <p>2297/23</p>
<b>21.</b>	<b>Monthly Financial Report</b>	
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for August 2023.	2298/23

	Payee / Payer	Description	NW Curr	NW QE2	Skipton	Total
			£	£	£	£
	EasyWeb	Website Expenses	(77.51)			(77.51)
	E Haworth	Salary	(836.08)			(836.08)
	E Haworth	Expenses	(58.33)			(58.33)
	HMRC	IT 208.80 ENI 39.59	(248.39)			(248.39)
	E Haworth Reimbursement	Postage	(5.20)			(5.20)
	EON	Electricity	(17.94)			(17.94)
	Ribble Valley CFR	NWAS Donation Min Ref 2228/23	(2,500.00)			(2,500.00)
	Tree Check	Site Visit Inspection Report	(102.00)			(102.00)
	Abbey Gardening Services Ltd	Parish Church Grounds July	(349.20)			(349.20)
	Abbey Gardening Services Ltd	Vale Gardens Grounds July	(327.60)			(327.60)
	<b>Movement in Month</b>		<b>(4,522.25)</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,522.25)</b>
	Cash Book Balance at START of Month		43,201.16	1,095.00	54,125.75	98,421.91
	<b>Cash Book Balance at END of Month</b>		<b>38,678.91</b>	<b>1,095.00</b>	<b>54,125.75</b>	<b>93,899.66</b>
<b>22.</b>	<b>Employment Matters</b>					
	It was resolved to resolve to exclude Press & Public for this item. A discussion took place about recent and ongoing employment matters. (Appendix A).The report and notes for this section are confidential.					2299/23
<b>23.</b>	<b>Next Meeting Dates</b>					
	It was resolved to approve the date of the next meeting as Thursday 21 <sup>st</sup> September 2023 at 7.30pm at Whalley Old Grammar School.					2300/23

The meeting closed at 10.15pm.

Signed by Chairman  Cllr Martin Highton. Date 21.9.23