

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
 Thursday 18th August 2022 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
 before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Highton (Chair), Cllr Ball, Cllr Brown, Cllr Smith, Cllr Threlfall. Apologies: Cllr Allen. In Attendance: Liz Haworth Parish Clerk, Cllr Berryman, Cllr Mirfin, 2 members of the public.	1973/22
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	1974/22
3.	To Approve the Minutes of the Previous Meetings	
	It was resolved to approve the meeting minutes of 21 st July 2022.	1975/22
4.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee of 21 st July 2022.	1976/22
5.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda. (5 mins per person)	
	A resident reported some vandalism at the station involving broken bottles on the steps and some broken fencing.	1977/22
	Another resident brought up the increasing number of A Boards appearing on the pavements throughout the village which are cumbersome and hazardous to pedestrians especially those who are vision impaired. It was reported that a pedestrian had tripped and fallen over one in the street. (Clerk to take advice from LCC)	1978/22
	Taxis are blocking the roads by double parking in the evenings and parking on double yellow lines. (Clerk to contact Taxi Enforcement Officer)	1979/22

6.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison meeting updates.</p> <p>Cllr Mirfin updated WPC re the A-Boards on the pavements throughout the village that are situated in the 'highway' He advised who should be contacted for information on the licencing of such advertising.</p> <p>Business Refuge is also becoming an issue throughout the village, with large overflowing bins being left and not collected in a timely manner and left out on the highways. This is to be monitored and reviewed.</p> <p>Ongoing speeding was also reported and being monitored and reviewed.</p> <p>Cllr Mirfin is working with residents of Queen Street to try and overcome the issues residents are suffering around anti-social behaviour and noise with late night drinking at The Aviary.</p> <p>Cllr Berryman updated WPC of potential funding for the Friends of Woodland Trust who are looking to improve their resources and he reported on the Picnic in the Park.</p> <p>Cladding issues are being reviewed on the Industrial estate and the new builds on Mitton Road have demolished a footpath and a new public path will be designated as a replacement.</p>	<p>1980/22</p> <p>1981/22</p> <p>1982/22</p> <p>1983/22</p> <p>1984/22</p> <p>1985/22</p>
7.	Reports by Cllrs & Clerk as INFORMATION only	
	<p>Items arisen since the last meeting for information only, not debate, and that may result in future agenda item.</p> <p>Cllr Ball reported E.P.G. have been awarded the contract to paint all external woodwork and end elevations at Adam Cottam Almshouses due to start 22nd August. Abbey Gardening Services were requested to remove saplings etc from car park area and to arrange to have overhanging trees lopped; still no response to date.</p> <p>Churchyard Committee - New flags for remaining repair ordered; lead time 6 weeks. Felling diseased tree in Churchyard - continue to chase Roy Cattermole.</p> <p>VILLAGE ISSUES</p> <p>A-Boards (advertising), Litter & Refuse bins on the pavements are spoiling the look of the village and are a hazard to pedestrians. Cllr Ball contacted a few of the retailers to discuss and would like WToT to assist with these issues.</p> <p>Cllr Ball referred to an article in RV Live that highlighted issues with bins, litter, and congestion around the village and how Whalley was perceived by the public.</p> <p>Cllr Smith updated WPC on UKSPF – he is still awaiting a response and has chased.</p> <p>Cllr Smith talked about the land area known as Hellicliffs and how he would like WPC to offer their support in keeping the bike jump site activity open. WPC would be willing to discuss the options available. JS to speak with landowner's agent.</p> <p>Cllr Smith took the issues of public highway advertisements (ABoards) to the WToT meeting and they were in agreement that the number and placement of boards needed resolving. However not all retailers are in the WToT.</p>	<p>1986/22</p> <p>1987/22</p> <p>1988/22</p> <p>1989/22</p> <p>1990/22</p> <p>1991/22</p> <p>1992/22</p>

	<p>Cllr Threlfall reported on communication received from residents of Mitton Road regarding speeding. This is an ongoing issue and under review. A meeting is due to be set up for discussion with officials. Meanwhile 'slow down save lives' Wheelie Bin Stickers are available for collection by contacting Cllr Threlfall.</p> <p>Cllr Highton updated WPC on the Xmas lights. They have been checked and some will need upgrading.</p> <p>A partnership meeting is to be arranged with Sarah Wells.</p> <p>The Youth Group have managed to secure meeting places at Rendezvous and Ebenezer Baptist Church.</p>	<p>1993/22</p> <p>1994/22</p> <p>1995/22</p> <p>1996/22</p>
8.	The Aviary - Letter to Marshal Scott RVBC Chief Executive	
	A letter was sent to RVBC Chief Executive requesting his assistance on dealing with the issues residents are facing around anti-social behaviour with The Aviary, Queen Street, Whalley establishment. No response has yet been acknowledged or received. (Clerk to chase.)	1997/22
9.	Clitheroe Police Station Meeting- working together for Whalley	
	There has been no update on the Police Partnership meetings.	1998/22
10.	Defibrillator	
	Potential sites were discussed as to where the defibrillator could be placed now that we have received the replacement parts and it can be fully functional. Clerk to look into the Phone Box on Mitton Road, Mitton Road Business Park and The Sands areas.	1999/22
11.	Local Delivery Scheme & Biodiversity Small Grant Scheme	
	A discussion was had how to best use the local delivery scheme grant and biodiversity small grant scheme. The lengthsman will be able to deal with the footpath issues with the local delivery money and clerk to make contact for use of the biodiversity funding including the Woodland Trust at Calderstones.	2000/22
12.	Joint Burial Ground Committee	
	Cllr Highton explained how changes in the Governance of the Burial Ground going forwards means the current committee format would need to change for each Whalley, Wiswell & Barrow Parish Council's to take their portion of responsibility and liability. It was proposed that a sub-committee of WPC would be formed and proportionate members from each parish council would be members of that sub- committee. It was agreed and approved in principle. Cllr Highton to take next steps with other PC's to form agreement.	2001/22
13.	Clerks Professional Development	
	It was resolved to approve the fees and associated costs of the commencement of the professional training program to improve the council clerk's skillset in line with job requirement and conditions upon acceptance of the role by both the council and clerk. Fees ILCA £120 + VAT, FILCA £120 + VAT, CiLCA £410 + VAT. The training courses are done in sequence and fees will be applied at the start of each course. Clerk to apply for courses.	2002/22

14.	Whalley Parish Council Vacancies																																																																																																																																																																									
	The Parish Council has three Parish Councillor vacancies. Two positions can be filled by co-option. It was discussed and agreed that WPC should actively encourage new members to fill the vacancies. The vacancies should continue to be advertised on the notice board, website and WPC facebook page.	2003/22																																																																																																																																																																								
15.	Monthly Financial Report																																																																																																																																																																									
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16.	Completion of Annual Governance & Accountability Return (AGAR)																																																																																																																																																																									
	An update was given to WPC by the RFO on completion of AGAR, end of year accounts March 2022. Notice of conclusion of audit along with the certified AGAR (Sections 1, 2 & 3) have been published as of 26/7/2022.	2005/22																																																																																																																																																																								
17.	Next Meeting Dates																																																																																																																																																																									
	It was resolved to approve the date of the next meeting 15 th September 2022 at 7.30pm at Whalley Old Grammar School.	2006/22																																																																																																																																																																								

The meeting closed at 9.40pm

Signed by Chairman..... Martin Highton Date