



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
Thursday 18<sup>th</sup> August 2022 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

### Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
before the meeting.

<b>1.</b>	<b>Attendance &amp; Apologies</b>	
	To record attendance and to receive apologies for absence.	
<b>2.</b>	<b>Declaration of Interests</b>	
	To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
<b>3.</b>	<b>To Approve the Minutes of the Previous Meetings</b>	
	To approve the meeting minutes of 21 <sup>st</sup> July 2022.	
<b>4.</b>	<b>To Receive the Minutes of other Committees</b>	
	To receive the minutes of the Planning Committee of 21 <sup>st</sup> July 2022.	
<b>5.</b>	<b>To Adjourn the Meeting for Public Discussion</b>	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda. (5 mins per person)	
<b>6.</b>	<b>Partnership Meetings</b>	
	To receive reports from Borough/County Councillors and partnership meetings Councillors have attended <b>which impact on the Parish</b> e.g., LCC, RVBC, Parish Liaison meeting updates.	
<b>7.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only</b>	
	Items arisen since the last meeting for information only, not debate, and that may result in future agenda item.	
<b>8.</b>	<b>The Aviary - Letter to Marshal Scott RVBC Chief Executive</b>	
	To discuss and receive an update on the letter sent to RVBC Chief Executive requesting his assistance on dealing with the issues residents are facing around anti-social behaviour with The Aviary, Queen Street, Whalley establishment.	

<b>9.</b>	<b>Clitheroe Police Station Meeting- working together for Whalley</b>	
	To discuss and receive an update on the Police Partnership meetings.	
<b>10.</b>	<b>Defibrillator</b>	
	To discuss and agree where the defibrillator should be positioned now we are in receipt of the replacement parts.	
<b>11.</b>	<b>Local Delivery Scheme &amp; Biodiversity Small Grant Scheme</b>	
	To follow up and discuss and agree how to best use the local delivery scheme grant and biodiversity small grant scheme. (attached)	
<b>12.</b>	<b>Joint Burial Ground Committee</b>	
	To update, discuss and agree the draft proposal of the burial grounds committee going forwards.	
<b>13.</b>	<b>Clerks Professional Development</b>	
	To approve the fees and associated costs of the commencement of the professional training program to improve the council clerk's skillset in line with job requirement and conditions upon acceptance of the role by both the council and clerk. Fees ILCA £120 + Vat, FILCA £120 + VAT, CILCA £410 + VAT. The training courses are done in sequence and fees will be applied at the start of each course.	
<b>14.</b>	<b>Whalley Parish Council Vacancies</b>	
	The Parish Council has three Parish Councillor vacancies. Two positions can be filled by co-option. To discuss and agree how to best advertise and fill these posts.	
<b>15.</b>	<b>Monthly Financial Report</b>	
	To Authorise Accounts, Payments, Receipts & Balances for August 2022. (attached)	
<b>16.</b>	<b>Completion of Annual Governance &amp; Accountability Return (AGAR)</b>	
	Update on completion of AGAR, end of year accounts March 2022. Notice of conclusion of audit along with the certified AGAR (Sections 1, 2 & 3) have been published as of 26/7/2022.	
<b>17.</b>	<b>Next Meeting Dates</b>	
	To approve the date of the next meeting 15 <sup>th</sup> September 2022 at 7.30pm at Whalley Old Grammar School.	