

Local Government Act 1972  
**Whalley Parish Council**  
**Annual Meeting of the Council**

Members of the Council, you are summoned to the Annual Meeting of the Parish Council to be held on Thursday 18<sup>th</sup> May 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Agenda**

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	<b>To Elect a Chairman</b>	
	Who will then sign Acceptance of Office of Chairman	
2.	<b>Attendance &amp; Apologies</b>	
	To record attendance and to receive apologies for absence.	
3.	<b>Election Update &amp; Co-option of Councillors</b>	
	To receive an update on the local and district elections and to Co-opt Caroline Allen, Judith Carlton, Jonathan Smith & Richard Vickers. All Cllrs to sign declaration of office and update declaration of interest's forms.	
4.	<b>To Elect a Vice Chairman</b>	
	Who will then sign Acceptance of Office of Vice Chairman	
5.	<b>Councillor Training</b>	
	To identify any training needs and approve any required training courses.	
6.	<b>Representatives on Committees and other Outside Bodies</b>	
	To review and consider committees. To appoint Council representatives on committees and other outside bodies. For information, the current appointments are listed below.	

<b>Representatives to Committees &amp; Outside Bodies</b>	<b>Councillor(s)</b>
Adam Cottam Trust (3 members to serve for 4 yrs)	C Allen, C Ball, J Brown,
Churchyard Committee	C Allen, C Ball (Chairman), M Highton, (1 Vacancy)
Grounds and Gardens Committee	C Allen, J Brown (Chair) M Highton, J Smith, J Threlfall
Lancashire Association of Local Authorities - Ribble Valley Committee	C Ball
Parish Liaison Committee	M Highton (Chair), J Threlfall

<b>Representatives to Committees &amp; Outside Bodies</b>	<b>Councillor(s)</b>
Planning Committee	Full Council, J Threlfall (Chairman)
Special Purposes Committee (Budget Setting)	Full Council
Speed Working Party Committee	Cllr J Threlfall
QEII Playing Fields Trust	J Brown
Village Hall Committee	J Threlfall
Whalley Education Foundation	C Allen, J Brown
Whalley, Barrow and Wiswell Joint Burial	M Highton (interim)

<b>7.</b>	<b>Councils Meetings</b>	
	To agree the dates of the annual calendar of meetings.	
<b>8.</b>	<b>Next Annual Meeting of the Parish Council</b>	
	To agree the date of the next Annual Parish Meeting of 16 <sup>th</sup> May 2024	

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