

Local Government Act 1972
Whalley Parish Council
Annual Meeting of the Council

Members of the Council, you are summoned to the Annual Meeting of the Parish Council to be held on Thursday 18th May 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	To Elect a Chairman	
	Cllr Martin Highton was nominated for Chairman of the Parish Council. The nomination was unanimously agreed. Cllr Highton signed the Declaration of Acceptance of Office as Chairman.	
2.	Attendance & Apologies	
	Present: Caroline Allen, Cllr Clifford Ball, Cllr June Brown, Cllr Martin Highton, Jonathan Smith, Cllr John Threlfall, Richard Vickers. Apologies: Judith Carlton In Attendance: Liz Haworth Clerk, 2 members of the public.	
3.	Election Update & Co-option of Councillors	
	The Parish Council received notice of uncontested election of four councillors. Five vacancies remain. It was resolved to Co-opt Caroline Allen, Jonathan Smith & Richard Vickers as Cllrs to the Parish Council. All co-opted Cllrs signed declaration of office forms and updated declaration of interest's forms. The Ribble Valley Borough Councillor Elections have raised some controversy as several households in Whalley & Painter Wood ward were registered in the neighbouring Whalley Nethertown ward. It's unknown how many electorates voted in the wrong ward and if their votes had any impact on the result of the polls. Investigation into the outcome or resulting action to be taken are being considered by individuals.	
4.	To Elect a Vice Chairman	
	Cllr John Threlfall was nominated for Vice Chairman of the Parish Council. The nomination was unanimously agreed. Cllr Threlfall signed the Declaration of Acceptance of Office.	

5. Councillor Training	
Consideration is to be given to any Councillor training needs and the booking of appropriate courses. Clerk to provide training course options and information.	
6. Representatives on Committees and other Outside Bodies	
<p>It was resolved to review and nominate representatives to Committees and Outside Bodies.</p> <p>It was resolved to nominate the Councillors to the appointments below.</p> <p>It was resolved to dissolve the Grounds and Gardens Committee; any Grounds and Gardens items will be dealt with in the normal course of Parish Council business.</p>	

Representatives to Committees & Outside Bodies	Councillor(s)
Adam Cottam Trust (3 members to serve for 4 yrs)	C Allen, C Ball, J Brown,
Churchyard Committee	C Allen, C Ball (Chairman), M Highton, J Threlfall
Parish Liaison Committee	M Highton (Chairman), J Threlfall
Planning Committee	Full Council, J Threlfall (Chairman)
Speed Working Party Committee	J Threlfall
QEII Playing Fields Trust	J Brown
Village Hall Committee	J Threlfall
Whalley Education Foundation	C Allen, J Brown
Whalley, Barrow and Wiswell Joint Burial	C Allen, J Carlton, M Highton (Interim Chairman), J Threlfall, R Vickers

7. Councils Meetings	
<p>It was resolved that the dates of the annual calendar of meetings are every third Thursday of the month, except December.</p> <p>Meeting Dates to be displayed on WPC Noticeboard.</p> <p>Budget Precept Setting Meeting November 2023 date TBC</p> <p>Annual Parish Meeting Thursday 2nd May 2024</p>	
8. Next Annual Meeting of the Parish Council	
It was resolved the date of the next Annual Parish Meeting will be 16 th May 2024	

The meeting closed at 7.20pm

Signed by Chairman..... Cllr Martin Highton Date